

Washingborough Parish Council

*Minutes of the Parish Council meeting held at
Washingborough Community Centre on Thursday 21st June 2018 at 7.30pm*

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs Bland	Councillor R Dowlman
	Councillor Miss L Freemantle	Councillor G Kent
	Councillor G Peck	Councillor Mrs Y Pierce
	Councillor I Carrington (NKDC)	Clerk, Miss K Broddle
	Assistant Clerk, Mrs M Romaine	

Also Present:

2331. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

2331.1 APOLOGIES – were received from Cllrs Clark, Dyche and Cawrey (LCC)

2331.2 DECLARATIONS OF INTEREST – none received.

2331.3 APPLICATIONS FOR DISPENSATION – none received.

2332. **NOTES OF THE PREVIOUS MEETING** held on the 17th May 2018, were agreed and signed as the minutes.

2333. MATTERS OUTSTANDING/ARISING

2333.1 Old Village Hall Bench – it was agreed for Cllrs Miss Freemantle and Peck to look at where to site the bench on the open space near to Raynton Close. Authority is to be sought from NKDC, who own the land.

2333.2 Proposed Anaerobic Digestion Plant (PL/0143/17) – LCC still awaiting further information, they have advised they will reconsult with the Parish Council once this has been submitted.

2333.3 Meeting with Cllr R Davies LCC Portfolio holder for Highways – meeting has been held, none of the requests from Council were granted. An official email has been received to advise that LCC will not site a new grit bin on Harvard Close.

2333.4 Short mat Bowls – a letter of thanks has been received regarding their request for a winding machine.

2333.5 Lincolnshire Eco Arborists – the quote for a tree survey has been received, this being £480. They have advised, that they have already looked at the trees and have earmarked those in need of work, so are happy to quote for this work, without doing a survey. Council agreed to this but will ask for a full tree survey in the next financial year.

2333.6 Cadets Drilling Competition – request for information regarding this event has been sent to the Washingborough Cadet leader, but no reply has been received.

2333.7 Water levels in the dyke of the playing field/adjoining field, following the flood alleviation work by LCC – a report was compiled by Cllr Fothergill. It was agreed for the clerk to arrange a meeting with LCC and the owners of the adjoining field.

2333.8 Telecommunications Mast Lease - clarity over some points had been received and it was resolved to accept the lease and also accept the extension of two years on the lease to 2023

2333.9 Declarations of Interest Forms– those outstanding were returned.

2334. DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC reported: Armed forces week at North Kesteven, any known surviving veterans of D Day are eligible for an award from the French government. Anti-Social Behaviour is under review but things are

improving, the district is recognised as the safest district in the Country. Anaerobic Digester application has been called in at LCC, it has not yet been on an agenda, if this continues Cllr Carrington will write to raise various queries.

LCC reported: none present.

2335. PUBLIC FORUM

None in attendance.

2336. GDPR

- a. The following documents were approved by Council:
- b. Data Map.
- c. Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy.
- d. Privacy Notice.
- e. Members were advised that the Council is registered as a Data Controller with the ICO.

2337. REPORTS

2337.1 Community Centre: nothing to report.

2337.2 Highways: new street sign is in situ at the top of Park Lane and a new sign has been requested for Lincoln Road.

2337.3 Staffing Panel: return to work interview took place with the Clerk, following one day of sickness

2337.4 Social media: Cllr Miss Freemantle reported the following had been posted on the Website and/or Facebook during the last month: Washingborough and Heighington road closures; road restrictions in force for the Lincolnshire Show; 'Post Office Near Me' website; Eye Health Ambassador; Scam Awareness Month; dates for RAF Waddington's planned night flying. The Face Book page currently has 247 followers.

2337.5 Police report: none received, apologies sent.

2337.6 Twinning Association: visitors from Orgerus have been allocated hosts, arrangements in place for various activities during the visit to which Councillors will be invited.

2337.7 Playing Fields & Sporting Facilities:

- i. Signing of the Tennis Club Service Agreement – signed by chairman.
- ii. Football Tournament – report given on the recent, well attended event.

2338. PLANNING MATTERS

2338.1 APPLICATIONS RECEIVED:

i. 18/0722/PNH: 26 Eve Gardens – single storey extension
Council does not wish to comment on this application

ii. 18/0596/HOUS: 4 Sandra Cres – first floor extension
Council does not wish to comment on this application

iii 18/0664/HOUS: 15 Pitts Road – Front and rear extensions
Council do not wish to comment on this application

iv. 18/0694/HOUS: 41 Main Road – erection of two storey extension, new garage, first floor store/games room, alterations to existing dwelling
Council do not wish to comment on this application

v. 18/0752/TPO: 10 Church Hill – T1 sycamore – fell
Council do not wish to comment on this application

2338.2 DECISIONS:

i. 18/0419/HOUS approved

2339. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

2339.1 Nominations for NK Community Champions 2018 – Council do not wish to make any nominations for this year.

2339.2 Renew membership of Lincolnshire Fieldpaths Association – It was agreed to renew this.

2339.3 Lincolnshire Community Speed Watch – it was agreed not to go ahead with this item at the Moment.

2339.4 Request to support the railway – it was agreed that further information must be provided for council to make any decision.

2339.5 Merchant Navy Day/Flying the Red Ensign – Council agreed not to participate.

2339.6 Request for Emergency Plan Volunteers – two residents had come forward, but a further request is to go into the Sheepwash Times again for more volunteers.

2340. FINANCIAL MATTERS

The following were resolved:

- a. The schedule of payments (*see page 644*)
- b. The payment of Electricity for the Pavilion by direct debit.
- c. The Unity Trust Bank balance was reported as £85,670.47 at the end of May 2018
- d. The accounts for May were noted

2341. CORRESPONDENCE

- a. For discussion:
 - i. Resident: request to attach a promotional banner to perimeter hedge- agreed
 - ii. Youth Club: Pavilion Community Room - use of equipment is staying a risk assessment by them must be done if they wish to use this room. May be used by another organisation we will notify if this is the case
- b. For information:
 - i. NKDC: Empty Homes Officer – the details of the new officer was noted

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

2342. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

There being no further business the meeting closed at 8.40pm

SIGNED

DATE

SCHEDULE OF PAYMENTS: 18th May - 21st June 2018

Petty Cash		Net Amount	VAT
06 Jun 2018	Window Cleaner (Pav)	£14.00	
12 Jun 2018	Postage (Audit Documentation)	£2.50	
12 Jun 2018	Wood Glue	£4.97	£1.00
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		£21.47	
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Current Account			
31 May 2018	Gas (CC)	£233.38	£46.68
31 May 2018	Gas (Pav)	£112.38	£22.48
31 May 2018	Electric (CC)	£222.86	£44.57
01 Jun 2018	Loan	£10,398.56	
21 Jun 2018	Weed & Feed	£488.00	£97.60
21 Jun 2018	Mower Parts	£122.08	£24.42
21 Jun 2018	Sub	£5.00	
21 Jun 2018	P/Copy rental & charges	£193.90	£38.78
21 Jun 2018	CC Hire Refund	£25.50	
21 Jun 2018	Chapel Park/Ferry Lane Grass	£178.80	£35.76
21 Jun 2018	Keys Cut	£19.91	£3.99
21 Jun 2018	Sanitary Disposal	£64.86	£12.97
21 Jun 2018	Training Lunch	£8.50	
21 Jun 2018	Shredder/Lockable File	£427.00	£85.40
21 Jun 2018	Electric (Pav)	£1,237.37	£247.48
15 Jun 2018	Water Rates (CC)	£111.07	
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		£13,849.17	
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Wages/Salaries			
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Wages Total for June 2018		£6,166.80	
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Total expenditure: 18th May - 21st June 2018		£20,037.44	
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