

Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Community Centre on Thursday 19th April 2018 at 7.30pm

Present

Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
Councillor Mrs Bland	Councillor R Clark
Councillor R Dowlman	Councillor M Dyche
Councillor Miss L Freemantle	Councillor G Kent
Councillor G Peck	Councillor Mrs Y Pierce
Clerk, Miss K Broddle	

Also Present: One resident

2020. **APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

1995.1 APOLOGIES – were received from Cllr Carrington (NKDC) and Cllr Cawrey (LCC)

1995.2 DECLARATIONS OF INTEREST – none received

1995.3 APPLICATIONS FOR DISPENSATION – none received.

2021. **NOTES OF THE PREVIOUS MEETING** held on the 15th March 2018, were agreed and signed as the minutes.

2022. **MATTERS OUTSTANDING/ARISING**

1997.1 Lincoln Bypass meeting request – no further communication has been received

1997.2 Proposed Anaerobic Digestion Plant (PL/0143/17) – no date yet for this to go to Committee. Council agreed that the application should be taken as complete when it is initially received and further opportunities to allow additional information, from the applicant, should not be allowed.

1997.3 Meeting with Cllr R Davies LCC Portfolio holder for Highways – no reply has been received regarding this request. Canwick Parish Council have asked if this could be a joint meeting. Council agreed this.

2023. **DISTRICT AND COUNTY COUNCILLOR REPORTS**

None in attendance.

2024. **PUBLIC FORUM**

The applicant of the planning application 18/0469/TCA, explained why he was proposing the works to trees. Council agreed that they had 'No Comments' to make on this application but have requested that the decision be made quickly to allow the work to go ahead.

2025. **NOTES FROM COMMITTEES**

2025.1 FINANCE AND GENERAL PURPOSES COMMITTEE, 12th April 2018.

The notes were circulated at the meeting and reported on by Cllr Miss Freemantle

The following recommendations were agreed:

The clerk to look into opening a suitable, new bank account and the transfer of £15,000 from Unity Trust to NS&I.

The purchase of a lockable cabinet and a shredder

The quote for the weed and feed from AGC be accepted

2025.2 COMMUNITY CENTRE MANAGEMENT COMMITTEE, 15th March

The notes were circulated prior to the meeting and reported on by Cllr Fothergill.

The recommendation for the clerk to investigate the different management of the bar was agreed.

The notes were agreed as the minutes and duly signed.

It was also agreed that a letter of thanks be sent to the two parishioners who have served on this committee for many years.

2026. REPORTS

2026.1 Community Centre:

- i. Cleaning of the Oven – it was agreed that this be organised every year.

2026.2 Staffing Panel:

- i. Employment/Staffing Policies – all policies were agreed with some small wording amendments.

2026.3 Social media: Cllr Miss Freemantle reported the following had been posted on the Website and/or Facebook during the last month: postings have mainly been about advertising the re-dedication of the Village Volunteers Memorial. All three posters were put on Facebook as well as a written article on the events of the day and a final reminder went on Thursday morning. A message had been received on FB from a parishioner who asked “Could the council consider getting funding through perhaps the Co-op or Tesco, who support communities like ours, to get a defibrillator at the precinct. The fact that we only have one at the community centre isn't great. Could this please be a matter of discussion for the council? I would have attended the public forum but couldn't due to work commitments.”

Council discussed this and agreed to ask the Co-op if they would site a defibrillator on the Precinct and if, as a Community Enterprise, they would fund one. If not LALC is to be approached as information had been received that they may be able to help as this could be considered a matter of public health

2026.4 Police report: the report was noted.

2026.5 Twinning Association: hosting for those coming in October has been organised and plans are taking place for entertainment. The date for the hosting is not yet fully confirmed.

2026.6 Re-dedication Commemoration Events: posters up throughout village and everything is in place for the ceremony.

A further event was suggested and will be an agenda item for the May meeting.

2026.7 Playing Fields & Sporting Facilities:

- i. Signing of the Bowls Club Service Agreement – signed by chairman.
- ii. Request from Bowls Club to have an ‘Open Day’ banner at the Community Centre was agreed
- iii. Washingborough Imps Netball – Condition of MUGA surface: it was discussed that a meeting had been offered to all sporting clubs last year and the netball had not requested one. The attached letter is to be sent explaining the situation, including those of the Councils financial restrictions.

2027. PLANNING MATTERS

2027.1 APPLICATIONS RECEIVED:

- i. 18/0469/TCA: Dial House, 41 Main Road – work to trees

Council does not wish to comment on this application, but believes this work should be allowed and carried out with some urgency.

2027.2 DECISIONS:

- i. 18/0213/HOUS approved

2028. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

2028.1 King John Charter – this Charter was put in place to safeguard the markets of Lincoln City. It was noted that Lincoln City Council are now relaxing this Charter and looking at individual applications, provided that the Parish Councils are in agreement with the application.

2028.2 Car Boot Sale/Community Centre Booking – It was agreed that this could go ahead, initially on a trial basis to see if there were any adverse effects on the playing fields

2028.3 Review of Local Government Ethical Standards - noted

2028.4 LALC Training Courses – the clerk and Cllr Miss Freemantle to attend Employment Law training and the clerk to attend Play Areas, Risk Management and Insurance.

2028.5 Meeting dates for 2018/19 – these were agreed

2029. FINANCIAL MATTERS

The following were resolved:

- a). The schedule of payments (*see page 650*)
- b). The payment of NDR for the Community Centre by direct debit was agreed

2030. CORRESPONDENCE

- a. For discussion:
 - i. LCC: Grass Cutting Programme 2018/19 - noted
 - ii. LACE Housing Association: invite to Turf Cutting Ceremony for Washingborough Development - it was agreed that Cllrs Mrs Aspinall, Mrs Bland, Fothergill, Clark and Kent attend the ceremony
- b. For information:
 - i. Royal British Legion: Letter of thanks regarding the Poppy Wreath donation – noted
 - ii. NKDC: NK Fest – event to showcase local talent – noted.

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Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

2031. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

There being no further business the meeting closed at 9.10 pm

SIGNED

DATE

SCHEDULE OF PAYMENTS: 15th March - 19th April 2018

Petty Cash		Net Amount	VAT
07 Apr 2018	Petrol	£25.40	£5.08
18 Apr 2018	Window Cleaner (CC)	£15.00	
18 Apr 2018	Re-dedication Accessories, lock	£34.29	£5.40
18 Apr 2018	Re-dedication Accessories, posy, flagpole bracket	£98.16	£5.50
		<u>£172.85</u>	
Current Account			
28 Mar 2018	Pavilion NDR	£892.00	
23 Mar 2018	Electric (CC)	£265.65	£53.12
29 Mar 2018	Gas (Pav)	£91.18	£4.56
29 Mar 2018	Gas (CC)	£252.42	£50.48
31 Mar 2018	Service Charge	£29.10	
01 Apr 2018	Insurance	£4,137.75	
01 Apr 2018	Annual Sub/Training Scheme	£755.94	£124.59
19 Apr 2018	Fire Alarm	£544.89	£108.98
19 Apr 2018	Photocopier Rental & Charges	£181.26	£36.25
19 Apr 2018	Pavilion Service, work to CC	£1,945.00	£389.00
19 Apr 2018	IT Service	£67.99	
19 Apr 2018	Deposit Refund	£100.00	
19 Apr 2018	Replacement parts - rocking horse	£671.62	£134.32
19 Apr 2018	Councillors Training Lunches	£32.00	
19 Apr 2018	Cleaning Items	£41.07	£8.21
19 Apr 2018	Gas (CC)	£233.38	£46.68
19 Apr 2018	Gas (Pav)	£112.38	£22.48
19 Apr 2018	Electricity	£274.59	£54.91
		<u>£10,628.22</u>	
Wages/Salaries			
	Wages Total for April 2018	<u>£6,032.82</u>	
	Total expenditure: 15 March - 19th April 2018	<u><u>£16,833.89</u></u>	