

# Washingborough Parish Council

Thursday 20<sup>th</sup> September 2018 at 7.30pm  
at Washingborough Community Centre

Preceded at 7.20pm by Public Forum

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## AGENDA

### To Hold a One Minute Silence, in memory of Marion Brighton OBE

1. In accordance with the Localism Act 2011, to receive:
  - a. apologies and reasons for absence
  - b. declarations of interest
  - c. applications for dispensation
2. Julie Stevenson – Report and recommendations from the Internal Auditor
3. Notes of the Parish Council meeting held on the 16<sup>th</sup> August 2018 to be approved as the minutes – *enc*
4. Matters outstanding/arising
5. District and County Councillors' Reports – for information only. Items raised for decision will appear on the agenda for the next Parish Council meeting
6. To discuss matters raised at Public Forum
7. To receive reports, etc and resolve any recommendations:
  - a. Community Centre
    - i. To agree the Christmas/New Year Closure
    - ii. Update on Advertising of the Centre
    - iii. Decoration of Bar Area
    - iv. To sign the Hire Agreement for Penfold Players
    - v. Request from Penfold Players for Sole Use of Facilities during their booking for the Pantomime
  - b. Highways
  - c. Staffing Panel
  - d. Social Media
  - e. Police Report
  - f. Twinning Association
  - g. Playing Fields and Sporting Facilities
    - i. Update regarding Payment of Water Rates for the Bowls Club
8. Planning Matters
  - a. To consider applications received:
    - i. 18/1078/FUL: Plot 24 Blackthorn Way, Five Mile Lane – extension to existing building for 3 additional workshop bays.
    - ii. 18/1195/HOUS: 39 Lee Ave – conversion of study and store to living room with pitched roof
  - b. To note decisions received: None to date
9. To advise of the conclusion of the External Audit for the financial year ended 31<sup>st</sup> March 2018

10. To discuss and resolve the following:
  - a. The future of the Emergency Plan.
  - b. Request from St. Barnabas Hospice to hold 'It's a Knockout 7<sup>th</sup> July 2019.
  - c. Quotes for Signage in the Car Park Area.
  - d. The Temporary Traffic Restriction on B1190 (Lincoln/Washingborough Rd)
  - e. Updated Standing Orders
  
11. Financial matters:
  - a. To authorise the remedial works to the Emergency Lighting at the Community Centre and Pavilion
  - b. To receive and approve the payment schedule
  - c. To receive Unity Trust Bank – Balance of Account as at 31<sup>st</sup> August 2018
  - d. To receive Accounts/Budgets – August 2018
  
12. Correspondence
  - a. For discussion:
    - i. Lincolnshire Fire & Rescue: Fire Safety Engagement
    - ii. Heighington Parish Council: Planning Training Session
  
  - b. For information:
    - i. LCC Highways: road closure.
    - ii. LALC: Annual Report
    - iii. Hiscox Insurance: Proposed changes to Insurance in anticipation of 'Brexit'
    - iv. LALC: LALC News
  
13. To consider moving into closed session (*Public Bodies (Admission to Meetings) Act 1960*)
  
14. To approve payroll payments