

# Washingborough Parish Council

Washingborough Community Centre - Thursday 17<sup>th</sup> May 2018 at 7.30pm (preceded by Public Forum at 7.20pm)

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## AGENDA

1. To Elect a Chairman and receive the Declaration of Acceptance of Office
2. To Elect a Vice Chairman
3. To appoint Finance & General Purposes Committee and their respective Chairman and Vice Chairman
4. To appoint the Staffing Panel and the respective Chairman
5. To appoint representatives to Community Centre, Highways and Planning
6. To appoint representatives to outside bodies
7. To review Disclosable Pecuniary and Other Interests
8. In accordance with the Localism Act 2011, to receive:
  - a. apologies and reasons for absence
  - b. declarations of interest
  - c. applications for dispensation
9. Notes of the last Parish Council meeting held on the 29<sup>th</sup> April 2018 to be approved as the minutes
10. Matters outstanding
11. To discuss matters raised at the Public Forum (*held at 7.20pm*)
12. To receive notes from Committee meetings:
  - a. Highways and Planning Committee (3<sup>rd</sup> May) – *enc*
13. To receive reports etc and resolve any recommendations:
  - a. Community Centre
    - i. Storage Facilities – Penfold Players
    - ii. Electric Winding Machine – Short mat Bowls
    - iii. Noise Complaint
  - b. Staffing Panel
  - c. Social Media
  - d. Police Report
  - e. Twinning Association
  - f. Rededication Event
  - g. Four Parishes
  - h. Playing Fields and Sporting Facilities
    - i. To note change of secretary to the Tennis Club
    - ii. To update on Service/Hire Agreements

14. To sign off the Audit Annual Return for the Financial Year Ended 31<sup>st</sup> March 2017/18 (*enc*)
  - a. Section 1 – Annual Governance Statement 2017/18
  - b. Section 2 – Accounting Statements 2017/18
  
15. Planning matters:
  - a. To consider applications received:
  - b. To note decisions on previously considered applications: none received to date
  
16. To discuss and resolve the following items:
  - a) Update to Standing Orders
  - b) Changes to the Tenant of the Telecommunication Mast
  - c) Proposal from Cllr Dyche – Hosting of the County Inter Services Cadet Drill Competition
  - d) Request from Parishioner to Meet with Council with regard to water levels following the Keeble Drive Flood Alleviation Scheme
  
17. Financial matters:
  - i. To receive and approve the payment schedule
  - ii. To receive Unity Trust Bank – Balance of Account as at 30<sup>th</sup> April 2018
  - iii. To receive Accounts/Budgets – April 2018
  
18. Correspondence
  - a. For discussion:
    - i. Request received regarding fit activities within the park
    - ii. Royal British Legion: Silent Soldier Campaign
  
  - b. For information:
    - i. LCC Highways: Temporary Road Closure – Heighington Road
    - ii. Lincolnshire Waste Partnership: Joint Municipal Waste Management Strategy
  
19. To resolve to move into closed session (*Public Bodies (Admission to Meetings) Act 1960*)
  
20. To approve payroll payments
  
21. To discuss and resolve L01-18 – Financial Assistance to the Church