

Smaller authority name: WASHINGBOROUGH PARISH COUNCIL

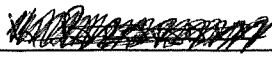
**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024


**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement <u>WEDNESDAY 29th MAR 2024</u> (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2024, these documents will be available on reasonable notice by application to:</p> <p>(b) <u>K. BRODDLE (PARISH CLERK)</u> <u>CIVIC OFFICE, FEN ROAD, WASHINGBOROUGH</u> <u>LINCOLN LN41AB</u> <u>TEL 01522 790109</u> <u>E: clerking.team@washingborough-pc.gov.uk</u></p> <p>commencing on (c) <u>Monday 3 June 2024</u></p> <p>and ending on (d) <u>Friday 12 July 2024</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none">• The opportunity to question the appointed auditor about the accounting records; and• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-l.com)</p> <p>5. This announcement is made by (e) <u>K. BRODDLE</u></p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

Washingborough Parish Council

Prepared by: 
Name and Role (Clerk/RFO etc)

Date: 05/04/24

Approved by: 
Name and Role (RFO/Chair of Finance etc)

Date: 8/4/24

A	Bank Reconciliation at 31/03/2024		
	Cash in Hand 01/04/2023		212,384.69
	ADD Receipts 01/04/2023 - 31/03/2024		233,675.41
	SUBTRACT Payments 01/04/2023 - 31/03/2024		446,060.10
	Cash in Hand 31/03/2024 (per Cash Book)		207,878.08
B			238,182.02
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2024	167.29	
	Virgin Money 120 Day Business Ac 31/03/2024	26,315.93	
	Skipton Building Society 31/03/2024	72,301.16	
	NS&I 31/03/2024	84,555.07	
	Current - Unity Trust Bank 31/03/2024	54,842.57	
			238,182.02
	Less unrepresented payments		
			238,182.02
	Plus unrepresented receipts		
			238,182.02
A = B Checks out OK			

Washingborough Parish Council
Reconciliation between Box 7 and Box 8

31/03/2024

This report explains the difference between the total balance in Box 7 and the cash balance in Box 8 by showing the totals for each type of adjustment, the details of which can be listed using the Adjustments report. It deducts the additional assets which have been included on the balance sheet and adds back in the liabilities to arrive at the balance for actual cash and short term investments. This only applies to Annual Returns prepared on Income and Expenditure basis

	Amount	Amount
Box 7 - Balances carried forward		240,902.13
Debtors		
Prepayments		
Stocks and Stores		
VAT Recoverable	2,619.53	
TOTAL DEDUCTIONS		2,619.53
Creditors		
Receipts in Advance		
Doubtful Debts		
TOTAL ADDITIONS		
Box 8 - Total cash and short term investments		238,282.60

Explanation of variances – pro forma

Name of smaller authority: **Washingborough Parish Council**
County area (local councils and parish meetings only)

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	275,395	215,082				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	180,300	187,000	6,700	3.72%	NO		
3 Total Other Receipts	61,071	36,907	-24,164	39.57%	YES		One off Grant for £32,000 received in 2022/23 financial year
4 Staff Costs	105,331	106,314	983	0.93%	NO		
5 Loan Interest/Capital Repayment	19,420	19,096	-324	1.67%	NO		
6 All Other Payments	176,932	72,676	-104,256	58.92%	YES		New play equipment purchased and installed in 2022/23 financial year, costing £121,997
7 Balances Carried Forward	215,083	240,903				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	212,385	238,283				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	2,302,100	2,302,100	0	0.00%	NO		
10 Total Borrowings	272,525	264,849	-7,676	2.82%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable