

Washingborough Parish Council (Extra Ordinary Meeting)
Thursday 26th October 2023 at 6.00pm,
at Washingborough Pavilion Meeting Room

(The meeting will start with the Public Forum and NKDC & LCC Councillors reports)

AGENDA

- a. Public Forum.
 - b. Reports from LCC and NKDC Councillors.
1. In accordance with the Localism Act 2011, to receive:
 - a. apologies and reason for absence.
 - b. declarations of interest.
 - c. applications for dispensation.
 2. Draft notes of the Parish Council meetings held on 20th September 2023 and 18th October 2023 to be approved as the minutes.
 3. To discuss matters raised at Public Forum. **(Any items raised that need resolution will become an agenda item for the next Full Council meeting).**
 4. Clerks Report (for information only).
 - a. To thank everyone involved with the Macmillan coffee morning which raised £322.97.
 - b. To report that the first coffee morning has been held.
 - c. To advise that there is now a working phone box on the Precinct.
 5. To receive the notes of the Finance and General Purposes Meeting held on 9th October and to resolve the following recommendations:
 - a. Community Centre hire charges for 2024/25 the same as they are currently,
 - b. Tariffs for use of Sporting facilities (costs are per month)
 - I. Junior football pitch - £25 per pitch
 - II. Senior football pitch - £30 per pitch
 - III. Training area (inc use of floodlights) - £25
 - IV. Use of floodlights - £20
 - V. Pavilion (use of any area) - £12
 - VI. Small field - £39
 - VII. Large field - £45
 - VIII. Tennis Club & Bowls no increase in tariffs
 - c. Tenure of the Service Level Agreements for the Bowls and Tennis Clubs to be extended by six years to take the agreement to 2034.
 - d. Projects for 2024/25 suggested as
 - I. window dressings for the Community Centre,
 - II. replace Community Centre outer bar door,
 - III. replace Community Centre front door and necessary work to allow full accessibility, including automating inner door and a keyless entry system,
 - IV. change of email addresses to .gov.uk
 - e. Christmas & New Year Closure to be from close of business on 22nd Dec '23 and re-open on 3rd January '24.
 6. To discuss and resolve the following items:
 - a. The invite to attend the Parish Council Engagement session from Lincolnshire Police & Crime Commissioner on 7th December.
 - b. The request for consideration for a Splash Pad to installed on the Playing Fields.

- c. The request to use the Community Centre Car Park for a mobile clinic van from a foot health practitioner.
- d. The request from the Scout Leader to install a concrete ramp at the Powell Hut.
- e. The administration and ownership of the shared google drive containing the Parish Council's Policies.
- f. The laying of the Poppy Wreathes for Remembrance Day.

7. Planning Matters.

- a. To resolve any comments on the following applications received.

Planning ref no.	Address	Work requested
23/1128/HOUS	7 School Lane	Demolition and replacement of existing garage and boundary walling and amended vehicular access.
23/1173/TPO	27 Lee Avenue	Ash – Crown reduction of approximately 4m in height and 3-4m in spread to a suitable growth point. Cut diameter not to exceed 75mm to limit the amount of dynamic mass being removed.
23/1113/VARCON	Land off Blackthorn Way, Five Mile Lane Business Park	Application to vary condition 6 (Drainage) of planning permission 22/1534/FUL – Proposed new car sales showroom, workshop facility and associated external areas, alternative/better drainage scheme has been developed by consultants to allow the scheme set out in the attached technical note to be implemented instead of the approved scheme.
23/1203/TPO	West Lodge, 14 Manor Road	T1 – Yew – Removal of tree (or a reduction to height to 3m)
23/0958/FUL	30 Canterbury Drive	Conversion of garage to form beauty salon
23/1153/HOUS	5 Ravenwood	Erection of detached garage with solar panels to roof.

- b. To ratify comments on the following applications returned under Clerks delegated powers.

Planning ref no.	Address	Work requested	WPC Comments
23/1107/TPO	4 Lonsdale Court	Large Beech – Reduce overall height and spread of crown by 1-2m, reducing overextended branches to uniform canopy line and reshaping as necessary. Crown lift to 5m above ground level, clean out crown to remove congested internal growth and reduce sail effect when in full leaf.	Washingborough Parish Council had no comment to make.

- c. To note the decisions from NKDC, on the following applications received. None.

8. Financial Matters.

- a. To receive the payment schedule for October 2023 and note the salaries payments.
- b. To receive the accounts and budgets for September 2023.
- c. To receive and sign the Unity Trust Bank statement for September 2023.

9. Items for Information: Lincolnshire County Council – Joined up Thinking

10. To resolve moving into Closed Session (Public Bodies Admission to Meetings Act 1960).

11. Staffing Matters.

- a. To resolve the Job Description & Person Specification for the Cleaners Position
- b. To elect a temporary member to the Staffing Panel.

Signed: *K Broddle*

Date: 20th October 2023

K Broddle (Clerk to the Council)