

Washingborough Parish Council

Notes of the Finance and General Purposes Committee Meeting held on Monday 10 October 2022 at 2pm.

Present:

Councillor Mrs L Simons (Chairman)	Councillor Mrs J Aspinall
Councillor Mrs B Bland	Councillor D Fothergill
Councillor G Kent	Clerk, Miss K Broddle

In Attendance: None

15. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

- a. APOLOGIES were received and accepted from Cllr Peck
- b. DECLARATIONS OF INTEREST: None
- c. APPLICATIONS FOR DISPENSATION: None

16. NOTES OF THE PREVIOUS MEETING held on the 11 July 2022 had previously been circulated and were approved for signature as the Minutes.

17. MATTERS OUTSTANDING: none.

18. REVIEW COUNCILS RISK ASSESSMENT:

The Risk Register was reviewed with the no amendments.

19. FINANCIAL STATEMENTS:

- a. The second quarter financial statements were discussed and noted that the insurance budget had been exceeded due to having to cover the new play equipment and the Audit budget was slightly exceeded due to an increase in the external auditors' costs. Overall, the expenditure is within the precept.
- b. The bank reconciliations were proposed, seconded and resolved.

20. CCTV AND INTRUDER ALARM RECOMMENDATIONS:

The recommendation to Council will be to accept the quote from Safe and Sound, who offered the best value for money.

21. REPLACEMENT WINDOWS FOR THE KITCHEN AND SMALL HALL

The Clerk advised that the kitchen window had been replaced at a net cost of £505 as it had become dangerous.

The quotes for the Small Hall were discussed and it was proposed and resolved that the recommendation will be to accept the quote from JKBS. As the replacing of the Community Centre windows is an ongoing project it will also be recommended that a quote is requested for the replacement of the windows in the Civic Office which includes toughened glass and the removal of the metal shutters and that, when replaced the Fire Doors in the Main Hall be solid doors without glass.

22. DRESSINGS FOR THE COMMUNITY CENTRE WINDOWS

It was proposed and resolved that the recommendation to Council will be for all windows, once replaced, to have child safe, fire-resistant vertical blinds of the same colour.

23. TARIFFS FOR SPORTING FACILITIES 2023/24

The following were proposed and will be the recommendation to Council:

- Bowling Club - to increase their annual fee from £422.04 to £455.80;
- Tennis Club - to increase their annual fee from £873.18 to £943.03.
- The Hire of Sporting Facilities, as follows:
 - Junior Football Pitch from £10 to £12 per pitch
 - Senior Football Pitch from £12 to £14 per pitch
 - Training Area, including floodlights from £12 to £16
 - Floodlights only from £6 to £10
 - Use of any area of the Pavilion from £6 to £8
 - Small Field from £30 to £34
 - Large Field from £36 to £40.

Please note all prices are per month.

A condition will be added, stating that 'A review of all charges will be conducted once the effect of the cost-of-living price rises becomes apparent.'

24. HIRE CHARGES FOR THE COMMUNITY 2023/24

The following were proposed and will be recommended to Council:

- Entire Building (whole day) – from £350 - £380
- Main Hall from £20 to £21 per hour
- Mall Hall from £14 to £15 per hour
- Bar Lounge from £12 to £13 per hour.

A condition will be added, stating that 'A review of all charges will be conducted once the effect of the cost-of-living price rises becomes apparent.'

25. PROJECTS FOR 2023/24

The following projects were proposed and will be recommended to Council:

- a. Continuation of the replacement of Windows in the Community Centre
- b. An upgrade of the IT system in the office

26. CHRISTMAS/NEW YEAR CLOSURE DATES

The recommendation will be to close from 21st December 2022 and re-open on 4th January 2023.

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items: NONE

There being no further business the meeting closed at 3.15pm.

Signed

Date