

Washingborough Parish Council

Wednesday 12 October 2022 at 2.00pm,
at Washingborough Community Centre (Main Hall)

(The meeting will start with the Public Forum and NKDC & LCC Councillors reports)

AGENDA

- a. Public Forum.
 - b. Reports from LCC and NKDC Councillors.
1. a. In accordance with the Localism Act 2011, to receive:
 - i. apologies and reason for absence,
 - ii. declarations of interest,
 - iii. applications for dispensation.

b. To discuss and resolve the application for Co-option regarding a Parish Council vacancy.
 2. Draft notes of the Parish Council meeting held on 20 July 2022 to be approved as the minutes.
 3. To discuss matters raised at Public Forum.
 4. Clerks Report:
 - a. To advise of the delay of the possible new sewer pipes, which may cross Council land.
 - b. To advise that the annual PAT testing, emergency lighting and five yearly electrical inspection (EICR) have been carried out.
 - c. Response from LCC regarding residents' requests for the speed indicator sign to be used on Fen Road and Main Road.
 - d. To advise that planning application 22/0362/FUL is being discussed at North Kesteven District Council Planning Committee Meeting on 18th October 2022.
 - e. To advise that the Central Lincolnshire Local Plan is in its 'Examination' stage with Secretary of State.
 - f. To advise that the Annual Governance Accountability Return 2021/22 has been signed off by the External Auditor.
 5. To receive the notes from the Finance & General Purposes Committee Meeting of 10 October 2022 and to resolve the following recommendations:
 - a. The contractor to install the CCTV and Alarm Systems.
 - b. The contractor to install the windows in the Community Centre and the associated dressings.
 - c. The tariffs for the use of Sporting Facilities 2023/24 financial year.
 - d. The hire charges for the Community Centre 2023/24 financial year.
 - e. The projects for 2023/24 financial year.
 - f. The closure dates for the Civic Office & Community Centre over the Christmas/New Year period.
 6. To discuss and resolve the following items:
 - a. To update the Staffing Panel Terms of Reference to include authorisation of the Clerks' Annual Leave.
 - b. The amendments to the Service Agreement with Washingborough Bowling Club.
 - c. The replacement or removal of Ferry Lane notice board, following accidental damage.
 - d. LALC Training Sessions.
 - e. Request from Cllr Peck regarding donations for benches for the play park.
 - f. Consultation regarding changes to RAF Waddington Air Space.
 - g. Updates from Working Parties:
 - i. Play Park
 7. Planning Matters:
 - a. To resolve any comments on the following applications received:

Planning ref no.	Address	Work requested
22/1373/FUL	11 Winchester Drive	Demolition of existing dwelling & erection of new 3 bed bungalow.

22/1049/HOUS	4 Manor Road	Amendment to change the orientation of the rear extension and reduce the overall depth along the boundary
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b. To ratify comments on the following applications returned under Clerks delegated powers:

Planning ref no.	Address	Work requested	WPC Comments
22/1020/HOUS	29 Durham Crescent	Erection of single storey rear extension and conversion of loft space with new dormer window	No comment
22/1066/PNH 22/1066/PNH	32 Canterbury Drive 32 Canterbury Drive	Single storey rear extension 5m in length from original wall, eaves height of 2.1m and maximum height of 3.5m	No comment
22/1001/FUL	Workshop Five Mile Lane	Proposed change of use from light agricultural machinery repair workshop/public lawnmower sales to equine veterinary practice and internal alterations	No comment
22/1049/HOUS	4 Manor Road	Erection of rear extension and new detached garage	No comment
22/1139/FUL	Dell House, High Street	Erection of a two-storey residential annex	No Comment
22/0362/FUL	Land at Lincoln Road & Ferry Lane	Additional and amended details consist of submission of additional/revised information relating to retail impacts and planning policy, landscape and visual impacts, drainage and flood risk, highways safety audit, ecology, design and layout, light spillage & headlight glare	No comment
22/1215/PNH	53 Lincoln Road	Single storey rear extension 8m in length from original wall, eaves height 3.2m and maximum height of 3.2m	No comment
22/120/FUL	Land adj 8 School Lane	Erection of single storey dwelling	Adding a new bungalow on this small plot detracts from the openness of housing in the area. The proposed vehicle entrance on the corner plot is narrow and will be dangerous as it is opposite the High Meadow junction, this junction is very busy with lots of cars and people visiting the surgery park opposite it.
22/1197/HOUS	50 Fen Road	Extension to drop kerb by 1m	No comment
22/1245/OUT	Stone Pit Cottage, Canwick Road	Erection of a dwelling (outline with all matters reserved)	No comment
22/1238/FUL	Dial House, Main Road	Proposed application of new two storey dwelling (revised design) on site of previously approved application 18/1687/FUL	No comment
22/1298/TPO	West Lodge, 14	T1 Yew - reduce overhanging	No comment

	Manor Road	branches from No. 14 back 1m over boundary	
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c. To note the decisions from NKDC, on the following applications received:

Planning ref no.	Address	Decision
22/0838/HOUS	7 Pynder Close	Approved
22/1020/HOUS	29 Durham Crescent	Approved
22/0967/HOUS	7A Fen Road	Approved

8. Financial Matters:

- a. To resolve the payment schedule for October and note the salaries payments (to follow).
- b. To ratify the Payment Schedules for August & September.
- c. To receive the accounts and budgets for the second quarter of 2022/23.
- d. To receive and sign the Unity Trust Bank statements for July, August & September 2022.
- e. To resolve the quote for remedial work following the EICR Inspection.
- f. To resolve the quote for remedial work following the Emergency Lighting Inspection 2022.
- g. To resolve adding the assistant clerk to access the Unity Trust bank account.

9. Items for Information:

- a. NKDC Tree Officer – removal of two trees on Leicester Close.
- b. Anglian Water – New reservoirs in the Fens & Lincolnshire.

10. To resolve moving into Closed Session (Public Bodies Admission to Meetings Act 1960)

11. To discuss and resolve the additional information received from the Parochial Church Council regarding recent grant applications.