

## Washingborough Parish Council

*Notes of the Finance and General Purposes Committee Meeting held at Washingborough Civic Office on Monday 13<sup>th</sup> January 2020 at 6.30pm.*

**Present:** Councillor Mrs L Simons (Chairman) Councillor Mrs J Aspinall  
Councillor Mrs B Bland Councillor D Fothergill  
Councillor G Kent Clerk, Miss K Broddle

**In Attendance:**

**24. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:**

24.1 APOLOGIES: Cllr R Dowlman.

24.2 DECLARATIONS OF INTEREST: all Councillors declared an interest in item 36 regarding the precept.

24.3 APPLICATIONS FOR DISPENSATION: Dispensations were granted to all Councillors.

**25. NOTES OF THE PREVIOUS MEETING held on the 14<sup>th</sup> October 2019** had previously been circulated and were signed as the Minutes.

**26. MATTERS OUTSTANDING:**

No matters were outstanding

**27. FINANCIAL STATEMENTS:**

The third quarter financial statements for income and expenditure were circulated and discussed.

**28. REVIEW COUNCILS RISK ASSESSMENT:**

The Risk Assessment was reviewed by the Committee

**29. TRANSFER OF MONIES FROM UNITY TRUST TO SKIPTON BUILDING SOCIETY**

It was agreed to transfer £20,000 to the Skipton Account

**30. UPDATE OF EARMARKED RESERVES:**

It was agreed to have two new Reserves, these being, Playground Equipment & Pavilion Upgrade.

It will be recommended that the Arquiva Mast payment is permanently paid into the Grants Reserve.

**31. COMMUNITY CENTRE BAR BOND FOR 2020/21:**

It will be recommended that the Bar Bond payment be £240 for the coming financial year

**32. VALUATION OF COUNCILS ASSETS:**

It will be recommended that the Clerk seeks quotations for this.

**33. PROJECT/S FROM THE FORWARD PLAN FOR 2020/21:**

It will be recommended that the projects for the coming financial year are to purchase window dressings for the Community Centre and Civic Office and the work to shower/s in the Pavilion changing rooms,

where possible

**34. TENNIS AND BOWLS PAVILIONS FIVE YEAR ELECTRIC CHECK:**

It will be recommended that the Council organise and pay for the electric check to the Pavilions, but should any work required, this will be the responsibility of the relevant club.

**35. ADDITIONAL INTRUDER ALARM PANEL:**

It will be recommended that the additional panel is purchased.

**36. BUDGET AND PRECEPT REQUEST FOR 2020/21:**

The recommendations are as follows:

For the Grounds Person, caretaker and Environmental Warden to move to the NALC Salary Scale (points 1 – 5) and start on point 1 and then progress annually up to point 5;

For the Clerk and Assistant Clerk to progress one scale payment point to 26 and 10 respectively

As the percentage increase is not yet known, the Precept includes an assumed to cover this. Once announced, this percentage will be paid to staff

The recommended budget for 2020/21 will be £158,195.

The recommended Precept for 2020/21 will be £155,695.

**37. CORRESPONDENCE: NONE**

**38. CHANGE OF DATE FOR THE F&GP APRIL MEETING:**

Due to the F&GP April meeting falling on Easter Monday, it was agreed to change the meeting date to Tuesday 14<sup>th</sup> at 11.am

*Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:*

**39. RETIREMENT OF GROUNDSMAN:**

It was agreed to hold a collection for the retiring Groundsman and to have a small gathering, with a buffet on his last working day.

There being no further business the meeting closed at 8.15pm

SIGNED .....

DATE .....