

# Washingborough Parish Council

Wednesday 15<sup>th</sup> December 2021 at 2.00pm, at Washingborough Community Centre (Main Hall)  
(The meeting will start with the Public Forum and NKDC & LCC Councillors reports)

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## AGENDA

- a. Public Forum
- b. Reports from NKDC and LCC Councillors

1. In accordance with the Localism Act 2011, to receive:
  - a. apologies and reason for absence,
  - b. declarations of interest,
  - c. applications for dispensation.
2. Draft notes of the Parish Council meeting held on 17th November to be approved as the minutes.
3. To discuss matters raised at Public Forum.
4. Clerks Report:
  - a. To advise that the updated covid regulation regarding masks has been implemented and the Risk Assessments updated.
  - b. To advise that the resident enquiring about purchasing the playground slide is still interested.
  - c. To advise that the Bowls and Tennis Clubs have been invited to review their agreements and will forward dates shortly.
  - d. To advise that surveys and quotes have been requested for an upgrade of the CCTV and Intruder Alarm.
  - e. To advise that a request has been sent to LCC, via Cllr Cawrey, regarding the old Station Sign.
5. To discuss and resolve the following items:
  - a. The tree survey and quote for associated work, of the Village Green and the Penfold.
  - b. The upgrade options for the Ricoh photocopier/printer, which is nearing the end of its rental agreement.
  - c. The quote for work to a failed flood light on the MUGA and to replace the current exterior light at Chapel Park car park.
  - d. Request from the Netball Club regarding the cleaning of the MUGA.
  - e. Updates from working parties:
    - i. Play Equipment – to include
      - the decision from the grant application;
      - to extend the remit of the working party to include - the full procurement process, to carry out further consultation on quotations received and to oversee the work undertaken by the selected contractor
    - ii. Jubilee Celebrations.
    - iii. Community Centre Bar – to include
      - the application to vary a premises licence to specify a DPS under the Licensing Act 2003
      - update on the cleaning/decoration of the bar areas
    - iv. Additional Useage of the Pavilion.
    - v. Wi-Fi Coverage of the Community Centre & Pavilion.
6. Planning Matters:
  - a. to resolve any comments on the following applications received

- i. 21/1688: 54 Fen Road – demolition of existing garage & erection of single storey detached playroom / bike storage garage.
- ii. 21/1828: 14 Victoria Grove – first floor extension over garage & utility room
- iii. 21/1811: Hall Lodge, Church Hill – work to trees in Conservation area.
- iv. 21/1806: 10 Durham Cres – demolish existing conservatory & erect 2 storey side extension.

b. to note decisions on the following applications:

<b>Planning ref no.</b>	<b>Address</b>	<b>Decision</b>
21/1440	7 Exeter Close	Approved

7. Financial Matters:

- a. To resolve the payment schedule, for December and note the salaries payments
- b. To receive the accounts/budgets for November 2021
- c. To receive and sign the Unity Trust Bank statement for November

**8. To resolve moving into Closed Session (Public Bodies Admission to Meetings Act 1960)**

9. a. To authorise the recruitment of the Assistant Clerk vacant post.

b. To discuss and resolve an increase in the hours of the Assistant Clerk post.

10. To discuss and resolve grant requests from:

- a. Parochial Church Council.
- b. Penfold Players
- c. Lowland Search & Rescue.