

# Washingborough Parish Council

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*Notes of the Finance and General Purposes Committee Meeting held on Monday 11<sup>th</sup> October 2021 at 2pm.*

**Present:** Councillor Mrs L Simons (Chairman) Councillor Mrs J Aspinall  
Councillor Mrs B Bland Councillor D Fothergill  
Councillor G Kent Councillor P Scigala  
Clerk, Miss K Broddle

**In Attendance:** None

**21. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:**

- a. APOLOGIES: none received.
- b. DECLARATIONS OF INTEREST: none received.
- c. APPLICATIONS FOR DISPENSATION: none.

**22. NOTES OF THE PREVIOUS MEETING held on the 12<sup>th</sup> July 2021** had previously been circulated and were resolved for signature as the Minutes.

**23. MATTERS OUTSTANDING:**

- a. The Youth Club have sent in their risk assessment and restarted 4<sup>th</sup> October. This was later than anticipated and a check will need to be made on the regularity of their meetings.
- b. The telecom mast rental part payment from 2020 has been explained and is correct.
- c. The Financial Regulations for the Council are due to be reviewed shortly.

**24. REVIEW COUNCILS RISK ASSESSMENT:**

The Risk Register was reviewed with the following amendments:

- a. Council is currently holding the 9<sup>th</sup> Edition of Arnold Baker and will purchase the 13<sup>th</sup> Edition on its publication;
- b. The finance records are now held on Scribe, a web-based accounting system and this replaces the previous spreadsheet records.

**25. FINANCIAL STATEMENTS:**

The second quarter financial statements were discussed and advised that the percentage spend was 41%, which is within the projected full year spend. No queries were raised.

**26. PURCHASE OF A BIN TROLLEY FOR THE ENVIRONMENTAL OFFICER:**

This was agreed in principle and once a trial has taken place and the officer is able to use the trolley in a safe manner, for Council to resolve the purchase.

**27. REQUEST FROM TENNIS CLUB TO RELOCATE THE FLOOD LIGHTS CONTROL SWITCHES:**

The recommendation to Council is - while Council are not able to pay for this request, they would not object if the Tennis club wish to fund it themselves, provided they;

- a. run the final details past the Council for permission, and
- b. take account of their agreement, point 4 which states - they must continue to allow other sporting clubs access to the tennis club pavilion for the use of the MUGA and playing field flood lights.

**28. QUOTES FOR WORK TO TREES:**

This item was deferred as a further quote is still awaited and will be an agenda item for Full Council once received.

**29. TARIFFS FOR HIRE OF SPORTING FACILITIES 2022/23:**

The proposed tariffs were discussed and the recommendation to Council will be for these to be resolved as the charges for 2022/23.

**30. WI-FI COVERAGE FOR THE COMMUNITY CENTRE AND PAVILION:**

Wi-fi is currently available in the small hall of the Community Centre, but no further. A working party of Cllrs Simons, Kent and Scigala was agreed, with their remit being to investigate possibilities for extending Wi-Fi coverage for the Community Centre and Pavilion.

**31. ADDITIONAL USEAGE FOR THE PAVILION:**

It will be recommended to Council that a working party should be set up to look into additional or alternative use/hire for the Pavilion.

**32. CHRISTMAS PUBLIC OPENING TIMES:**

The recommendation is for the Community Centre and Civic Office to be closed to the public from the close of business Friday 17<sup>th</sup> December and re-open on the Wednesday 5<sup>th</sup> January 2022.

**33. COMMUNITY CENTRE HIRE CHARGES 2022/23:**

The recommendation is;

- a. Entire Building (whole day) - £350.
- b. Hourly Rates as follows -
  - i. Main Hall £20
  - ii. Small Hall £14
  - iii. Bar Lounge £12
- c. Preparation and Clearing Time to both be reduced to 30 mins each (free of charge) and additional time will be at the hourly rate.
- d. Residents (where the responsible hirer is resident in Washingborough), to receive a reduction of 10% on the hourly rate.
- e. Registered Charity Events (where the responsible hirer is resident in Washingborough), to receive a reduction of 10% on the hourly rate.

**34. PROJECTS FOR 2022/23:**

The Committee was reminded that any projects that Councillors would like considered for the following financial year must be brought to Council before the Precept meeting in January of each year. No projects, unless they are urgent, can be looked at after the precept has been agreed. The Committee was also reminded that the Internal Auditor had advised, in her report that General Reserves were lower than the recommended 9 – 12 months running costs.

The project that is being recommended for 2022/23 is an event that celebrates the Queen's Platinum Jubilee and the opening of the updated Play Park and that a working part be set up to organise this.

**35. LINCOLN BRANCH OF VIRGIN MONEY:**

It was noted that the branch will close in January 2022 and the nearest branch will be Scunthorpe.

*Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items: NONE*

There being no further business the meeting closed at 4pm.

SIGNED .....

DATE .....