

Washingborough Parish Council

*Minutes of the Parish Council Meeting held on **Wednesday 15th September 2021** at 2 pm, in the Community Centre*

- a. Public Forum - no members of the public attended the meeting
- b. Reports from NKDC and LCC (appended)

Present:

Cllr D Fothergill (Chairman)	Cllr Mrs B Bland
Cllr R Harrington	Cllr G Peck
Cllr Mrs L Simons	Cllr P Scigala
Miss K Broddle (Clerk)	

Also present: Cllrs Tinsley, Carrington & Goodwin (NKDC)

36. Apologies, Declarations of Interest and Applications for Dispensation

- a. Apologies were received and the reason for absence resolved for Cllrs Clark, Kent and Whipp. Apologies were also received from Cllr Cawrey (LCC)
- b. A declaration of interest was received from Cllr Harrington regarding item 41e
- c. Applications for dispensation - None

37. Draft notes of the Parish Council meeting held on 21st July 2021 were resolved for signature as the minutes.

38. Clerks Report:

- a. The Scarecrow Festival had been a great success and it was proposed, seconded and resolved to hold the festival, with Heighington (following their approval) again in 2022 and to invite both Branston and Canwick Parish Councils to take part if they wish to do so.
- b. The road closure / parade training dates have been booked. As bookings are limited to two people from each organisation Cllr Kent and the clerk will attend.
- c. The risk assessment for the Youth Club to re-start has been received and has been produced under NYA Government Guidelines.
- d. The interactive speed sign will be delivered in early October. Following receipt, permission for siting the sign will be required from LCC Highways.
- e. The PPE items for the voluntary litter pickers have been ordered and received.
- f. External Auditors Report and Certificate 2020/21 has been received, with no comments.

39. The following items were discussed and resolved as stated:

- a. Invite to the LALC Conference and Annual General Meeting 2021 - it was proposed, seconded and resolved for Cllr Kent to attend.
- b. Request from Washingborough ACF Detachment to use Chapel Park for training / exercise purposes - it was proposed, seconded and resolved to allow the AFC to continue using Chapel Park and that future request, unless there have been any complaints, come under

Clerk's delegated powers.

- c. Requests for LALC Training Courses - no requests for training were made.
- d. The final details with regard to the voluntary litter pickers and to agree for them to start - it was proposed, seconded and resolved that the litter picking volunteers working party be reinstated with the remit of producing a set of guidelines and contacting the volunteers to; find out if they are still interested, organise for them to collect their equipment and guidance, answer any questions and advise that they may start at their convenience. The facilitator is Cllr Peck and the timescale is by 20th October 2021
- e. Bar Licence: to remove the requirement to have a designated premise supervisor - it was proposed, seconded and resolved to reinstate the bar working party with the remit of familiarising themselves with the guidance notes, completing the application form on behalf of the Council and bringing this to the next meeting of the Council in October for agreement and authorisation of payment. The facilitator is Cllr Scigala.
- f. Updates from Play Equipment working party, including resolving a 'rent a key' scheme for the Pavilion exterior toilets - Cllr Simons advised that the FCC grant application, requesting £32,000 had been completed and submitted and the decision will be known by early December. The working party will meet in October to look at the procurement process.
- g. During the consultation for the play equipment a number of comments had been received asking for access to toilets. A rent a key scheme has been proposed, seconded and resolved in principle where individuals purchase a key to allow them to use the Pavilion outdoor toilets.

40. Planning Matters:

a. to resolve any comments on the following applications received:

- i. 21/1255: Church House, 17 Becket Close – single story extension & new pitched roof. Washingborough Parish Council proposed, seconded and resolved to return no comments on this application.
- ii. 21/1258: The Acorns, Church Hill – demolish conservatory, replace with garden room and internal alterations. Washingborough Parish Council proposed, seconded and resolved to return no comments on this application.
- iii. 21/1269: 1 Marlborough Ave – single storey rear extension. Washingborough Parish Council proposed, seconded and resolved to return no comments on this application.
- iv. 21/1321: 2 Royal Oak Lane – work to trees in conservation area. Washingborough Parish Council proposed, seconded and resolved to return no comments on this application.

b. to note decisions on the following applications:

Planning ref no.	Address	Decision
21/0023/TCA	1 School Lane	TPO not served
21/0070/TPO	Washingborough Hall	Approved in part, with conditions. T1,9,12, 20,22 refused
21/0077	8 Park Cres	APPROVED
21/1807	Cliff Farm	APPROVED

21/0068	1 Favell Road	APPROVED
21/0195	21 Fen Road	APPROVED
21/0250	10 High Meadow	APPROVED
21/0426 & 0427	Suffolk House, 2 Oak Hill	APPROVED
21/0415	60 Lincoln Road	APPROVED
21/0340	Manor Farm	APPROVED
21/0587	35 Winchester Dr	APPROVED
21/0838	8 Reading Close	APPROVED
21/0742	15 Becket Close	APPROVED
21/0879	7 Durham Cres	APPROVED
21/0918	54 Lincoln road	Prior approval not Required
21/0993	7 High Street	APPROVED
21/0897	2 Thurlby Close	APPROVED
21/0992	57 Main Road	APPROVED
21/0988	124 Granson Way	APPROVED
21/1007	14 High Street	TPO not served

41. Financial Matters:

- a. The payment schedule, for August was ratified by resolution (see below)
- b. The payment schedule for September and to note the salaries payments were proposed, seconded and resolved (see below).
- c. The accounts/budgets for July and August 2021 were noted.
- d. The Unity Trust Bank statements for July and August 2021 were noted by Council and signed by the Chairman.
- e. The grant award of 2021/22 to Penfold Players was discussed and it was proposed, seconded and resolved to award an amended figure of £1000 towards their costs of the young players December production and the March murder mystery.

42. Items for Information:

- a. NKDC: Promotion of shopping locally - this was felt to be an excellent initiative from the District Council.

43. It was proposed, seconded and resolved to move into Closed Session (Public Bodies Admission to Meetings Act 1960)

44. Staffing Panel:

- a. The Clerks Appraisal has taken place.
- b. Clerks Temporary additional hours - it was proposed, seconded and resolved that these hours be made permanent.

The meeting closed at 2.50pm.

Signature.....

SCHEDULE OF PAYMENTS: 22nd Jul - 31st Aug 2021 (For ratification)

Petty Cash		Amount
05 Aug 2021	Roof Sealant	£19.30
05 Aug 2021	Petrol	38.96
		£58.26
Current Account		
16 Aug 2021	Sanitary disposal	£94.07
16 Aug 2021	Cleaning Materials	£148.62
16 Aug 2021	Speed Indicator & accessories	£2,965.87
16 Aug 2021	Scribe Accounting System	£1,153.20
19 Aug 2021	New Bank Acct	£25,000.00
23 Aug 2021	Water Rates (CC)	£38.12
23 Aug 2021	Broadband/Phone	£106.78
23 Aug 2021	Water Rates (P)	£193.00
26 Aug 2021	Electric (P)	£278.66
31 Aug 2021	NDR (P)	£358.00
31 Aug 2021	NDR (CC)	£362.00
		£30,698.32
31 Aug 2021	Salaries, HMRC, Pensions	£7,061.51
Total expenditure: 22nd Jul - 31st Aug 2021		£37,818.09

SCHEDULE OF PAYMENTS: 1st - 30th Sep 2021	Amount
Petty Cash	<u>£0.00</u>
Current Account	
15 Sep 2021 Window Cleaning	£43.00
15 Sep 2021 Rear Roller	£78.00
15 Sep 2021 PPE - Litter Pickers	£203.46
15 Sep 2021 Date Protection Fee	£40.00
15 Sep 2021 Website Maintenance	£126.00
15 Sep 2021 Gas Bill (CC)	£82.35
15 Aug 2021 Gas Bill (P)	£49.80
15 Sep 2021 Broadband/Phone	£106.78
15 Sep 2021 Water Rates (P)	£193.00
15 Sep 2021 Fire Alarm & Emergency Lighting	£1,208.40
15 Sep 2021 NDR (P)	£358.00
15 Sep 2021 NDR (CC)	£362.00
15 Sep 2021 Chapel Park / Ferry Lane Grass Cut (x2)	£233.54
15 Sep 2021 External Audit	£480.00
15 Sep 2021 Photocopier Rent & Charges	£188.09
	<u>£3,752.42</u>
Salaries, HMRC, Pensions	<u>£7,285.55</u>
Total expenditure: 1st - 30th Sep 2021	<u><u>£11,037.97</u></u>

LCC Councillors Report September 2021

Full council on Friday and will be discussing matters including:

- The Review of the Financial Performance 2020/2021
- Amendments to the council's constitution
- The Overview and Scrutiny Annual Report
- Work on Fen Road is progressing but causing rather a lot of hassle for residents which I apologise for, but - in time-honored fashion, it will be worth it when it's finished.

I am considering asking Highways to review the surface of Park Lane which is suffering from the familiar blight of tarmac on concrete.

District Councillors' Report Heighington, Washingborough & Canwick September 2021

Covid

Date as at 9 Sep 21:

- England 383 positive tests per 100,000
- North Kesteven 293
- Heighington area 268
- Washingborough & Canwick area 236
- 89% of adult population (16 and over) have had 1st dose
- 80% have had 2nd dose

Purple Bins

NKDC wishes to focus residents' minds on 'Right Thing, Right Bin'.

- Clean, dry paper and card should now be placed in Purple Bins
- Week commencing 13 Sep will be a Green Bin collection, but they should contain no clean, dry paper or card.
- Purple bin collection will begin week commencing 27 Sep.

Everyone has the opportunity to contribute to improved recycling across Lincolnshire by using the purple bins correctly and thereby allowing card and paper to be re-purposed more effectively than it was when mixed in with other recycling. Residents' efforts will contribute positively to environmental improvement and our climate change goals.

NKDC Covid 19 Business Grants

Over £15M in Business Grants has been distributed since Nov 20, helping local businesses to survive during the turbulence caused by Covid. Two new Additional Restrictions Grants are due to launch next month, and details will be announced in the near future.

NKDC Priorities

The top priority remains the response to the Covid pandemic. Throughout this next quarter the Executive Board will take reports on the Community Strategy, the NK Plan and the Finance Strategy. The Council's planning framework will replace its Golden Thread with a Green Thread which will ensure that climate change runs through every activity, project and service in our pursuit of net zero by 2030. The Finance Strategy will be critical in building a sustainable financial outlook following the economic turbulence associated with the pandemic.

Afghan Settlement

NKDC leads the Lincolnshire Migration Partnership and is at the forefront of ensuring that appropriate support arrangements are established for potential refugees. Two hotels have been allocated within the county as temporary accommodation and NKDC officers have assisted with H&S checks and are ensuring that personnel have access to vaccinations, GPs and education services. Two properties within NK have been identified as long-term accommodation and families are shortly due to take up residence. A point of contact is being established to advise how communities might help and to offer guidance on donations.