

# WASHINGTONBOROUGH PARISH COUNCIL

Thursday 10<sup>th</sup> December 2020 at 2.00pm, Remotely, under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 \*  
(The meeting will start with the Public Forum)

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## AGENDA

- a. Public Forum (max 10 mins)
  - b. Reports from NKDC and LCC Councillors (max 10 mins)
1. In accordance with the Localism Act 2011, to receive:
    - a. apologies and reasons for absence
    - b. declarations of interest
    - c. applications for dispensation
  2. Draft notes of the Parish Council Meeting held on the 19th November 2020 to be approved as the minutes
  3. To discuss matters raised at Public Forum
  4. To discuss and resolve the following:
    - a) Licence Renewal for Communications Tower on the Playing Field – report from Pygott and Crone Surveyor
    - b) Council Comments on NKDC's Tree Strategy
    - c) Repair work/renewal to the damaged fencing around Jubilee Pond, Chapel Park
    - d) Request from HBW Football teams to have their 2019/20 clubs' canvas on the wall of the Pavilions Community Room
    - e) Play Equipment – update from the Working Party and to resolve to make up the amount of s106 monies to £100,000
    - f) Review the following Risk Assessments
      - i. Office Opening
      - ii. Play Area
      - iii. Community Centre
      - iv. Pavilion
  5. Planning Matters
    - a. To resolve comments on applications received:
      - i. 20/1422: Dial House, 41 Main Road – application to vary condition 6 of 18/0694
      - ii 20/1487: 12 Oundle Close – erection of timber canopy, rendering & cladding, Installation of rooflight, external works, boundary treatments and internal works
  6. Financial matters:
    - a. To receive and resolve the payment schedule (to follow)
    - b. To resolve Community Centre Hire Charges for the financial year 2021/2022
  7. **To resolve moving into closed session (*Public Bodies (Admission to Meetings) Act 1960*)**
  8. To resolve payroll payments
  9. To accept the Notice of Termination from the Internal Auditor and resolve the possible purchase of a gift, for the work undertaken and to agree to source a new internal auditor
  10. Staffing Panel: to resolve the following Policy and Procedure –

- a. Draft Capability Procedure
- b. Draft Managing Stress in the Workplace Policy

11. To resolve the Grant Application from Penfold Players

\*The meeting will be held remotely, via Zoom video link, in accordance with the above act – should you wish to attend the login details are: Meeting ID: ~~838 7109 4295~~ Passcode: ~~723371~~