

# Washingborough Parish Council

Thursday 19<sup>th</sup> March 2020 at 7.30pm, at Washingborough Community Centre  
(Preceded at 7.10pm by Public Forum and at 7.20pm District/County Councillor Reports)

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## AGENDA

Public Forum to begin at 7.10pm and at 7.20pm Reports from District and County Councillors

1. In accordance with the Localism Act 2011, to receive:
  - a. apologies and reasons for absence
  - b. declarations of interest
  - c. applications for dispensation
2. Notes of the Parish Council meeting held on the 20<sup>th</sup> February 2020 to be approved as the minutes
3. Clerks Report
4. To discuss matters raised at Public Forum
5. To receive reports, etc and resolve any recommendations:
  - a. Community Centre
    - i. Bar Options Working Party update and to agree the slight change to the 2020/21 Service Agreement
  - b. Highways
    - i. Ward Walk Update
    - ii. to consider asking, LCC to asses a trial One-Way system and a School Safety Zone on School Lane
  - c. Social Media
  - d. Police Reports (*attached*)
  - e. Twinning Association
  - f. Playing Fields and Sporting Facilities
    - i. Further information regarding Potential Cricket Club
  - g. Events Working Party
    - i. V.E. Day Celebrations
6. Planning Matters
  - a. To consider applications received:
    - i. 20/0036/FUL: Lawn Fields, 12 Lincoln Road – demolish existing dwelling, erect two new dwellings
    - ii. 20/0189/HOUS: 27 Fen Road – front extension
    - iii. 20/0071/VARCON: Land adj 2 Park Lane – application to vary condition 6 of 17/1599/FUL
    - iv. 20/0316/HOUS: 19 High Street – single storey front and rear extension
  - b. To note decisions received:

Approved: 19/1762/FUL: Destec Engineering, 5 Mile Lane  
19/1615/HOUS: 24 Main Road  
19/1731/VARCON: Land adj 3 Royal Oak Lane  
19/1759/HOUS: 6 Jermyn Mews

7. To discuss and resolve the following:
  - a. Guidance, actions and possible future recommendations regarding the Coronavirus
  - b. Meeting Dates for 2020/2021, to include considering Council having a Summer recess during August and to move forward, by one week, the June 2020 meeting
  - c. The date for the Annual Parish Meeting 2021
8. Financial matters:
  - a. To receive and approve the payment schedule
  - b. To accept, from Came & Company, the recommended Insurance renewal quote, from Hiscox
  - c. To receive Unity Trust Bank – Balance of Account as at 29 February 2020
  - d. To receive Accounts/Budgets – February 2020
9. Correspondence
  - a. For discussion:
  - b. For information:
    - i. LCC: Lincoln Transport Strategy summary document
    - ii. Best Kept Village Competition 2020: Notification that the competition will no longer be held
10. To consider moving into closed session (*Public Bodies (Admission to Meetings) Act 1960*)
11. To approve payroll payments
12. Staffing Panel
  - i. to advise of the resignation notice from the Assistant Clerk
  - ii. to approve the recruitment for the post of Assistant Clerk
  - iii. to agree the pay scale for the post
  - iv. to approve the Job Description, Person Specification and advert for the post of Assistant Clerk
  - v. to advise of likely timescales.