

Washingborough Parish Council

Minutes of the Chairmen's Action Group held at Washingborough Civic Office on 24th March 2020

Present:

Councillor D Fothergill
Councillor Mrs L Simons

Councillor Mrs J Aspinall
Clerk, Miss K Broddle

A Chairmen's Action Group Meeting was called to update and discuss items, following the Coronavirus lockdown, which are to be recommended at the next Full Council.

The recommendations are as follows:

1. To not charge the Sporting Clubs who are unable to use the facilities during the current situation – if clubs are able to use the facilities later in the year or for part of their season a reduced charge could be considered.
2. To agree the Job Description, Person Specification, Advert and Pay Scale for the vacant post of Assistant Clerk.
3. To put on hold the recruiting process for the vacant post, above, until a such time that the Coronavirus situation is stable and Council feel it is appropriate to fill the post. Until this time the recommendation is that the Clerk's hours be increased, temporarily, by 3 hours per week to cover the work from the vacant post.

The CAG members were also advised of the following:

4. The Community Centre is closed, with the exception of the Warfarin Clinic and the Blood Doning sessions.
5. The Civic Office is currently closed to the public.
6. Staff are working, but taking extra care with regard to social distancing and cleanliness.
7. The Clerk is working both from home and in the office, again taking extra care with regard to social distancing and cleanliness

SIGNED

DATE