

Washingborough Parish Council

Minutes of the Parish Council Meeting held on Thursday 10th December 2020 at 2 pm, remotely under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs B Bland	Councillor R Harrington
	Councillor G Kent	Councillor G Peck
	Councillor P Scigala	Councillor Mrs L Simons
	Councillor Mrs R Whipp	Miss K Broddle (Clerk)

Also Present: Cllrs L Cawrey (LCC), G Tinsley, C Goodwin (part) (NKDC)

065. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a. APOLOGIES were accepted from – Cllr R Clark and Cllr I Carrington (NKDC)
- b. DECLARATIONS OF INTEREST – Cllr Harrington – item 074
- c. APPLICATIONS FOR DISPENSATION – None received.

066. **NOTES OF THE PREVIOUS MEETING** held on the 19th November 2020 were agreed and signed as the minutes.

067. PUBLIC FORUM

No members of the public were present.

068. LCC AND NKDC REPORTS

The reports were noted.

069. THE FOLLOWING ITEMS WERE DISCUSSED WITH RESOLUTIONS AS STATED

- a. Licence Renewal for the Communications Tower on the Playing Fields – Council was happy with the progress of the Surveyor regarding the discussions with Gateley Hamer
- b. NKDC Draft Tree Strategy – it was proposed, seconded and resolved that Council make the following comments on this Strategy:
 - All new developments, where possible should have provision for tree planting
 - Care should be taken, in the future to plant the appropriate tree in the appropriate place
 - Clarification is needed over who is responsible for maintenance of any tree planted by NKDC
 - NKDC should undertake a survey of any land to be used for the planting of trees to ensure its adequacy
- c. Damaged Fencing around Jubilee Pond in Chapel Park – it was proposed, seconded and resolved to carry out the necessary repair/replacement work to the wooden fencing and that a more secure fencing be costed for future replacement
- d. HBW Football - request for their 2019/20 Teams Canvas to be sited in the Pavilion – the request was proposed, seconded and resolved
- e. Play Equipment (s106 monies) Working Party update – the recommendations to remove the rocket, wooden pull-up bars and the small yellow whirly post and to replace the slide were proposed, seconded and resolved. The request for Council to fund £9,212.65 to make the £90,787.35 of the s106 monies to £100,000 was proposed, seconded and resolved.
- f. Review of the following Risk Assessments:
 - i. Office Opening – reviewed, with the office remaining open
 - ii. Play Area – reviewed, all areas open
 - iii. Community Centre – reviewed, the Centre to remain closed until 6th January at the earliest
 - iv. Pavilion – reviewed, remains closed

070. PLANNING MATTERS

APPLICATION RECEIVED:

- i. 20/1442: Dial House. 41 Main Road – to vary condition 6 of 18/0694.
it was proposed, seconded and resolved that Council wish to make the following comment
Washingborough parish Council would like to see this application refused on the grounds of: the applicant should fully understand the planning regulations and not need to re-apply for a differing outcome from the original application.

- ii. 20/1487: 12 Oundle Close – erection of timber canopy, rendering and cladding, installation of roof light, internal works, boundary treatment and external works.
It was proposed, seconded and resolved that:
Washingborough Parish Council do not wish to comment on this application

071. FINANCIAL MATTERS

- a) The schedule of payments was proposed, seconded and resolved (see below).
- b) The Community Centre hire charges for the financial year 2021/22 were proposed, seconded and resolved to remain at the same rate as 2020/21.

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

072. SCHEDULE OF PAYMENTS (SALARIES, etc.)

The schedule of payments was proposed, seconded and resolved.

073. RESIGNATION OF INTERNAL AUDITOR.

The Council received and accepted the resignation of the Internal Auditor and proposed, seconded and resolved to send a letter expressing their heartfelt thanks for all the hard work that the auditor has undertaken on the Councils behalf and to purchase a bouquet of flowers to the value of £50 as a token of their gratitude. It was also proposed, seconded and resolved for the clerk to source a new internal auditor.

074. GRANT APPLICATIONS FOR THE FINANCIAL YEAR 2021/22.

One grant application was received, from the Penfold Players, it was proposed, seconded and resolved a grant of £2300 be awarded, with the following conditions:
that the performances of the summer production 2021 and the January 2022 Pantomime actually take place;
the grant will be paid in two separate amounts, £500 for the summer production and;
£1800 for the 2022 pantomime;
the grant amounts, will, with the agreement of Penfold Players, be included on the appropriate invoices as a credit amount.

075. STAFFING PANEL.

The following Policy was proposed, seconded and resolved:

- a. Managing Stress in the Workplace
- b. The draft Capability Procedure was withdrawn from the agenda.

There being no further business the meeting closed at 3.20pm

Signature:

Date:

SCHEDULE OF PAYMENTS: 20th Nov - 10th Dec 2020

Amount

Petty Cash

£0.00

Current Account

10 Dec 2020	NDR (CC)	£395.00
10 Dec 2020	NDR (Pav)	£358.00
10 Dec 2020	Water Rates (P)	£72.00
10 Dec 2020	Internal Auditor	£420.00
10 Dec 2020	Youth Club Activities	£1,000.00
10 Dec 2020	Work to Trees (Groups 1-5)	£2,300.00
10 Dec 2020	Puncture Repair to Tractor	£73.44
10 Dec 2020	Emergency Light Repairs	£640.45
10 Dec 2020	Cleaning Items	£312.92
10 Dec 2020	Sanitary Collection	£93.60
10 Dec 2020	Pavilion Loan	£9,993.61

£15,659.02

Salaries etc. for Dec

£7,087.86

Total expenditure 20th Nov - 10th Dec 2020 **£22,746.88**