

Washingborough Parish Council

Minutes of the Parish Council Meeting held on Thursday 20th August 2020 at 2 pm, remotely under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs B Bland	Councillor R Clark
	Councillor R Dowlman	Councillor G Kent
	Councillor G Peck	Councillor Mrs L Simons
	Councillor Mrs R Whipp	Miss K Broddle (Clerk)

Also Present: Cllrs G Tinsley, I Carrington and C Goodwin (NKDC)

025. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a. APOLOGIES – were received and accepted Cllr Scigala
- b. DECLARATIONS OF INTEREST – Cllr Mrs Bland with regard to any decision regarding the Bowls Club
- c. APPLICATIONS FOR DISPENSATION – none received.

026. **NOTES OF THE PREVIOUS MEETING** held on the 16th July 2020 were agreed and signed as the minutes.

027. PUBLIC FORUM

No members of the public were present.

028. PLANNING

- a. it was resolved that applications with 'No Comments' between meetings are returned under Clerks Delegated Powers
- b. 20/0436: Land off Canterbury Drive – Council resolved to reiterate their previous comment on this application, as the amended plans do not address the concerns that Council raised.
- c. 20/0989: 15 Pitts Road – Council resolved that they had no comments to make on this application

029. CLERKS REPORT

- a. Washingborough Lions: during the Covid-19 pandemic over 900 requests were carried out by volunteers. An approach has been made by Community Lincs and YMCA to start a Good Neighbour Scheme in Washingborough.
- b. Play area Signage: this has been ordered and will be in place shortly
- c. Notice of Conclusion of Audit: the notice has been received from PKF Littlejohn stating that the AGAR is in accordance with Proper Practices and there are no other matters giving cause for concern.

030. THE FOLLOWING ITEMS WERE DISCUSSED WITH RESOLUTIONS AS STATED

- a. Covid-19 Risk Assessment for the Pavilion - the assessment and recommendation to not open the Pavilion until March and not allow the sporting clubs and youth club entry was agreed, with the understanding that the Risk Assessment be reviewed on a monthly basis to update as appropriate.
- b. Sporting Clubs Use of Facilities Charges 2020/21 – it was resolved not to charge any of the Sporting Clubs for the current financial year. Due to Covid-19 and the uncertainty of the situation and what may happen over the coming months
- c. A Jones (Map Adventures) request to use playing field grounds for archery for people with disabilities – it was resolved to agree to the request on the proviso that the appropriate documentation from Map Adventures was in place and that no charge would be made for this

financial year, but would be from 2021/22

- d. Cllr Tinsley request to restart NKDC & LCC reports – it was resolved to request written reports prior to the meeting to allow Council time to preview the report
- e. Chairman and Clerk invite from LALC with regard to Local Gov review and devolution – it was resolved for the Chairman and Clerk to attend
- f. Review of the following Risk Assessments:
 - i. Office Opening – reviewed with no updates
 - ii. Play Area – reviewed and updated
 - iii. Community Centre – reviewed and updated
- g. LALC Training Schedule – training was requested and agreed as follows:
 - Planning – Cllrs Aspinall, Simons and Whipp
 - Employment Law and Resolving Conflict – Cllrs Clark and Whipp

031. FINANCIAL MATTERS

The following was resolved:

- a. The schedule of payments (*see below*)
- b. To remove the Solar Panels from the Pavilion as soon as the contractor is available.

032. FOR INFORMATION

- a. LCC Public Notice with regard to the reduction of the speed limit was noted

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

033. SCHEDULE OF SALARIES, HMRC & PENSIONS

The schedule was approved.

034. STAFFING PANEL

The Appraisal Policy was agreed.

There being no further business the meeting closed at 3.25 pm

Signature:

Date:

SCHEDULE OF PAYMENTS: 16 Jul - 20 Aug 2020

		Amount
Petty Cash	Nil	<u>£0.00</u>
 Current Account		
20 Aug 2020	NDR (CC)	£395.00
20 Aug 2020	NDR (Pav)	£358.00
20 Aug 2020	Electric (CC)	£277.45
20 Aug 2020	Electric (Pav)	£308.82
20 Aug 2020	Telephone & Broadband	£74.38
20 Aug 2020	Gas (CC)	£87.78
20 Aug 2020	Gas (Pav)	£65.75
20 Aug 2020	Water Rates (Pav)	£82.00
20 Aug 2020	Data Protection Fee	£40.00
20 Aug 2020	Cleaning, Chair, Telephone	£298.99
20 Aug 2020	External Audit	£480.00
20 Aug 2020	Mower Items	£19.12
20 Aug 2020	Chapel Park / Ferry Lane Grass Cutting x 2	£226.73
20 Aug 2020	Sanitary Disposal	£88.31
		<u>£2,802.33</u>
 Salaries etc.	 Salaries Total =	 <u>£6,792.83</u>
	 Total expenditure 16 Jul - 20 Aug 2020	 <u><u>£9,595.16</u></u>