

Washingborough Parish Council

Minutes of the Parish Council Meeting held on Thursday 16th July 2020 at 2 pm, remotely under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present

| | |
|------------------------------------|---------------------------|
| Councillor D Fothergill (Chairman) | Councillor Mrs J Aspinall |
| Councillor Mrs B Bland | Councillor R Clark |
| Councillor R Dowlman | Councillor G Kent |
| Councillor G Peck | Councillor P Scigala |
| Councillor Mrs L Simons | Councillor Mrs R Whipp |
| Miss K Broddle (Clerk) | |

Also Present: Cllrs G Tinsley, I Carrington (NKDC) and Cawrey (LCC)

016. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a. APOLOGIES – Cllr C Goodwin (NKDC)
- b. DECLARATIONS OF INTEREST – none declared.
- c. APPLICATIONS FOR DISPENSATION – none received.

017. **NOTES OF THE PREVIOUS MEETING** held on the 11th June 2020 were agreed and signed as the minutes.

018. PUBLIC FORUM

No members of the public were present.

019. NOTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING – 13TH July 2020

The notes were circulated prior to the Council meeting and were reported on by Cllr Mrs Simons.

The following recommendations were proposed and agreed:

- a. the new member of the bar working party is Cllr Scigala
- b. the charges for the sporting groups will be a monthly agenda item for Full Council to discuss
- c. no charge will be made to the sporting clubs so far this year
- d. to purchase the lawn mower from the caretaker as a back-up for the regular one
- e. for the Clerk to have the discretion to increase the Environmental Officer's hours as and when required, for up to five hours per week, with regard to Covid-19 compliance
- f. the Covid-19 grant monies, to be awarded to the Washingborough Lions for all the work they have undertaken during the pandemic

020. THE FOLLOWING ITEMS WERE DISCUSSED WITH RESOLUTIONS AS STATED

- a. Covid-19 Outdoor Play Area Risk Assessment – the assessment was agreed, with the item regarding 'monitoring of family groups' being removed.
- b. Signage for the Outdoor Play Area – it was agreed to order signage and display this in the car park area and entrance, to the play area off Fen Road.
- c. Covid-19 Community Centre Risk Assessment – the assessment was agreed.
- d.i. Lincoln Basketball. Request for exclusive use of the MUGA – it was agreed that the organisation may use the area but Council will not agree to exclusivity as this is an open area and available for public use.
- d.ii A Jones (Map Adventures) request to use playing field grounds for archery and team building for vulnerable children and adults – Council would like further information, regarding exactly what the company are looking for and to advice of the costs for using the facilities.
- e. HBW Football, request for a memorial bench – this was agreed.
- f. M Kitson, request with regard to a new development – it was agreed that Council are not able to advertise a business and that it be advised that the Sheepwash Times may be of use to the requester.
- g. Washingborough Lions, request for free use the Community Centre to thank their volunteers –

- this was agreed, but the use must be within Covid-19 requirements.
- h. Washingborough ACF, request for use of Chapel Park for training – this was agreed. It was also agreed that as Council are happy for the ACF to have continued use of Chapel Park, this item is moved to the Clerk under Delegated Powers for her to authorise.
 - i. Resident request regarding ASB in the Community Centre car park – Council would not agree to having a gate or barrier at the car park entrance as this is not workable. It will be advised that the Police and NKDC have the powers to deal with ASB.

020. FINANCIAL MATTERS

The following was resolved:

- a) The schedule of payments (*see below*)

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

021. SCHEDULE OF PAYMENTS (SALARIES, etc.)

The schedule of payments was approved.

022. STAFFING PANEL

The following were agreed:

- a. Lone Worker Policy
- b. Office Opening Covid-10 Risk Assessment
- c. Changes to Office Opening Times

There being no further business the meeting closed at 3.50pm

Signature:

Date:

SCHEDULE OF PAYMENTS: 12 Jun - 16 Jul 2020

| Petty Cash | | Amount |
|---|--|--------------------------|
| 06 Jul 2020 | Window Cleaner | £19.00 |
| 06 Jul 2020 | PPE | £83.13 |
| | | <u>£102.13</u> |
| Current Account | | |
| 30 Jun 2020 | Electric (CC) | £190.46 |
| 16 Jul 2020 | NDR (CC) | £395.00 |
| 16 Jul 2020 | NDR (Pav) | £358.00 |
| 16 Jul 2020 | Electric (CC) | £189.72 |
| 16 Jul 2020 | Telephone & Broadband | £74.38 |
| 16 Jul 2020 | Gas (CC) | £134.23 |
| 16 Jul 2020 | Gas (Pav) | £72.14 |
| 16 Jul 2020 | Water Rates (Pav) | £82.00 |
| 16 Jul 2020 | Ferry Lane Grass | £113.36 |
| 16 Jul 2020 | Pavilion Service | £396.00 |
| 16 Jul 2020 | Playing Fields Weed & Feed | £887.04 |
| 16 Jul 2020 | 3 Monthly Fire Alarm Test & replace exterior light | £216.83 |
| 16 Jul 2020 | Covid-19 Signage | £63.68 |
| 16 Jul 2020 | Booking Refund | £98.75 |
| | | <u>£3,271.59</u> |
| Salaries etc. for Jul 2020 | | £6,895.11 |
| Total expenditure 12 Jun - 16 Jul 2020 | | <u>£10,268.83</u> |