

Washingborough Parish Council

*Minutes of the Parish Council Meeting held on **Thursday 15th October 2020** at 2 pm, remotely under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor R Harrington	Councillor G Kent
	Councillor G Peck	Councillor P Scigala
	Councillor Mrs L Simons	Councillor Mrs R Whipp
	Miss K Broddle (Clerk)	

Also Present: Cllrs Tinsley, Carrington, Goodwin (NKDC) and Cllr Cawrey (LCC)

045. **APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

- APOLOGIES – were received and accepted from Cllrs Mrs Bland, R Dowlman and R Clark
- DECLARATIONS OF INTEREST – none received
- APPLICATIONS FOR DISPENSATION – none received.

046. **NOTES OF THE PREVIOUS MEETING** held on the 17th September 2020 were proposed, seconded and resolved and signed as the minutes.

047. **PUBLIC FORUM**

No items were raised.

048. **REPORTS FROM NKDC AND LCC**

The reports were noted.

049. **NOTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING - 12TH October**

The notes were circulated prior to the Council meeting and were reported on by Cllr Mrs Simons.

The following recommendations were proposed, seconded and resolved:

- Heating System in Main Hall & Bar – as the heaters are Covid-19 Secure, to service the current heaters and consider replacement in the future.
- Christmas Public Hours Closure – the Office and Community Centre to be closed from 21st Dec 2020 to 5th Jan 2021 inclusive.

The Funding request from the Youth Club was proposed, seconded and resolved in principle with the proviso that more information and costs must be provided by the Youth Leader before any monies will be released.

050. **CLERKS REPORT**

- Under Clerks delegated powers, the Christmas tree has been ordered.
- It was confirmed that keys and alarm fobs, to the bar area have been returned by the retired designated premise supervisor.
- Parking on Park Lane
 - advice received from LCC Highways: Highways are currently prioritising parking and traffic May 2020 – April 2021

Initials:

movements

issues outside of schools; should Council wish to have double yellow lines on Park Lane the following

information must be obtained; full consultation with residents on Park Lane and surrounding area; why

does the area need the restrictions; where would vehicles be expected to park; what accidents have happened.

ii. advice from the Co-op: the rear area is not suitable for any parking; all staff are requested to use alternative

means of transport rather than their car but if they are not able to do this, they are requested to park off site.

051. THE FOLLOWING ITEMS WERE RESOLVED AS STATED

a. The Play Area Inspection report was noted with no remedial action needed.

b. Parking on Park Lane – the Clerks report and comments from Cllr Cawrey were noted, with no further action to be taken at this time and the resident to be informed.

c. Gately Hamer, renewal of licence for the Communications Tower on the playing field – the Solicitor has advised that a surveyor is engaged with regard to the amount of rent payable.

d. Request for speed reduction on Cliff Lane – Council proposed, seconded and resolved this request and will

officially write to Cllr Cawrey (LCC) to request that this matter is passed onto LCC Highways for consideration.

e. Request to site a skip on the Village Green – this was proposed, seconded and resolved with the proviso that the

skip is removed as soon as possible.

f. Request from Heighington Parish Council to sub contract the Environmental Warden – this was proposed,

seconded and resolved with the proviso that all costs are met by the requesting Parish Council

g. LALC County Committee vacancies – Cllr Harrington volunteered for a vacancy and this was proposed, seconded and resolved

h. Re-routing of the Viking Way through Washingborough – the amended route was proposed, seconded and

resolved, with the request that the Sustrans Path be preferable along the riverside towards Lincoln

i. Review of the following Risk Assessments:

i. Office Opening – reviewed and updated.

ii. Play Area – reviewed, no changes.

iii. Community Centre – reviewed and updated.

iv. Pavilion – reviewed, no changes.

052. FINANCIAL MATTERS

The following was proposed, seconded and resolved for payment:

a. Schedule of payments (*see below*)

053. CORRESPONDANCE

a. Anglian Water: Elsham to Lincoln Pipeline – noted

CONFIDENTIAL

THESE NOTES WERE TAKEN BY THE CLERK AND CANNOT BE REGARDED AS OFFICIAL MINUTES OF PROCEEDINGS UNTIL APPROVED AND SIGNED AT THE NEXT PARISH COUNCIL MEETING

resolved to move into closed session for the following items:

054. SCHEDULE OF SALARIES, HMRC & PENSIONS

The schedule was proposed, seconded and resolved for payment.

055. STAFFING PANEL

It was proposed, seconded and resolved to extend the period of the additional hours for the Clerk as a Fixed Term until December 2021

There being no further business the meeting closed at 3.40pm

Signature:

Date:

SCHEDULE OF PAYMENTS: 18th September - 15th October 2020		Amount
Petty Cash		
02-Oct-20	Door Hooks & Connector	£13.88
		£13.88
Current Account		
15-Oct-20	NDR (CC)	£395.00
15-Oct-20	NDR (Pav)	£358.00
15-Oct-20	Electric (CC)	£276.98
15-Oct-20	Telephone & Broadband	£74.38
15-Oct-20	Gas (CC)	£80.49
15-Oct-20	Gas (Pav)	£67.70
15-Oct-20	Water Rates (Pav)	£72.00
15-Oct-20	Water Rates (CC)	£39.96
15-Oct-20	Lincolnshire Fencing	£314.46
15-Oct-20	Chapel Park/Ferry Lane Grass Cut	£113.36
15-Oct-20	Work to Tractor	£72.82
15-Oct-20	Music Licence	£47.20
15-Oct-20	Christmas Tree	£160.00
15-Oct-20	Play Area Inspections	£144.00
15-Oct-20	Window Cleaner	£38.00
		£2,254.35
Salaries etc.		
	Wages Total for October 2020	£6,906.07
Total expenditure 18th September - 15th October 2020		£9,174.30