

# Washingborough Parish Council

---

Minutes of the Parish Council held at Washingborough Pavilion on **Thursday 16<sup>th</sup> January 2020** at 7.30pm

**Present**

Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
Councillor Mrs B Bland	Councillor G Kent
Councillor G Peck	Councillor Mrs Y Pierce
Councillor Mrs L Simons	Councillor Mrs R Whipp
Miss K Broddle (Clerk)	

**Also Present:** Cllr I Carrington (NKDC), Cllr G Tinsley (NKDC) and Cllr L Cawrey (LCC).

## 100. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a. APOLOGIES - Cllrs R Clark R Dowlman and C Goodwin (NKDC)
- b. DECLARATIONS OF INTEREST – interest was declared by all Councillors, regarding the Precept
- c. APPLICATIONS FOR DISPENSATION – Dispensations were granted to all Councillors.

101. **NOTES OF THE PREVIOUS MEETING** held on the 12<sup>th</sup> December 2019 were agreed and signed as minutes.

## 102. CLERKS REPORT

- i. Annual Parish Meeting: invites have been accepted from Galliford Try, G S Jones and the Environmental Agency
- ii. Grant Applications: applicants have been informed of their grant amount.
- iii. Penfold Players: reminder sent concerning excess refuse and any damage caused in the Community Centre will be invoiced.
- iv. Galliford Try: Notification of Heighington Road re-opening on 31<sup>st</sup> Jan 2020
- v. LEB: notice of extension to completion date of the LEB.
- vi. Meeting with Cllr Davies (LCC Highways): this has been passed to Cllr L Cawrey as our local County Councillor.
- vii. LCC: notification of upgrade to the Parish Councils website.

## 103. PUBLIC FORUM

### DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC: Church Hill speed limit is being modified; Electoral Review of NK wards by Boundary Commission; Central Lincs Local Plan, under 5 year review; Housing participated in the Housemark peer review of services against other authorities and have done extremely well; Washingborough Road closed from 17<sup>th</sup> February for four months, for LEB work and at a meeting, last week key problem points were discussed regarding the diversionary route and passed onto LCC.

LCC: - Ward walk to take place with a provisional date of March 9<sup>th</sup>; cycling/footway talks with officers; LEB, meeting with portfolio holder to discuss the problems of the Washingborough Road closure.

## 104. NOTES FROM COMMITTEES

### a) FINANCE AND GENERAL PURPOSES COMMITTEE, 13<sup>th</sup> January 2020

The notes were circulated prior to the meeting and reported on by Cllr Mrs Simons.  
The following recommendations were resolved:

The bar bond to be increase to £240 for the financial year 2020/21;

The Arquiva Monies is paid into the Grants Reserves on a permanent basis:

The Clerk to seek quotes for the valuation of Council assets;

Projects from the forward plan for 2020/21 are window dressings for the Community Centre and Civic Office and work to changing rooms in the Pavilion, where possible;

Council to organise and pay for the five-year electric check on the Bowls and Tennis Pavilions,

- should any work be required this will be passed to the relevant clubs.;
- An additional intruder alarm panel for the Civic Office is to be purchased;
- The Clerk and Assistant Clerk to progress one scp to 26 and 10 respectively;
- The Groundsman, Caretaker and Environmental Warden to move to NALC Salary Scale (scp 1-5) and start on scp 1, with annual progression to scp 5:
- b). The Councils budget for 2020/21 is to be £158,195
- c). The precept request for 2020/21 is to be £156,500.

## 105. REPORTS

- a). COMMUNITY CENTRE: - bookings are healthy, new window dressing are to be purchased during the next financial year.
- b). HIGHWAYS:
  - i. LEB Update – advice received that no utility services will go through the LEB.
- c). SOCIAL MEDIA:
  - Postings on the website and Facebook during the last month include: Meeting agendas and minutes; Environmental Agency flood warning service; affects of floods on the LEB; Police and Crime Commissioner survey; lost key fob; Police Alerts; Galliford Try meeting at Heighington; NKDC Boundary Review and Washingborough Road closure.
- d). POLICE REPORTS: Noted
- e). TWINNING ASSOCIATION – Orgerus President standing down shortly; 30<sup>th</sup> anniversary visit due but date to be arranged.
- f). PLAYING FIELDS & SPORTING FACILITIES:
  - i. Request from Lincoln Archers for caravan and camping, along with the closure of the dog walk 28<sup>th</sup> – 30<sup>th</sup> August – this was approved.
- g). EVENTS WORKING PARTY
  - i. V.E Celebrations – these will be an open-air picnic outside the back of the pavilion, 3 acts, each with a program of 45 mins, followed by short breaks. The event will start at 2pm (gates open at 1.30pm) and finish at 5pm. The acts are Waddington Military Wives Choir, Vintage Singer and Lincoln Ukulele band. All Councillors should be prepared to help on the day.

## 106. PLANNING MATTERS

- a): APPLICATIONS RECEIVED:
  - i. 19/1601/LBC: 3 Penfold Lane – erect retaining wall and extension(retrospective)  
*Washingborough Parish Council do not wish to comment on this application*
  - ii 19/1615/HOUS: 24 Main Road – two storey extension  
*Washingborough Parish Council do not wish to comment on this application*
  - iii. 19/1731/VARCON: Land adj to 3 Royal Oak Lane – re condition 5 (18/1722/FUL)  
*Washingborough Parish Council do not wish to comment on this application*
  - iv. 19/1756/HOUS: 98 Washingborough Road – two storey extension  
*Washingborough Parish Council do not wish to comment on this application*
  - v. 19/1759/HOUS: 6 Jermyn Mews – first floor side extension  
*Washingborough Parish Council do not wish to comment on this application*
  - vi. 19/1762/FUL: Destec Engineering – extension  
*Washingborough Parish Council do not wish to comment on this application*
- b). DECISIONS:
  - Approved: 19/1443/HOUS: - 25 Lincoln Road
  - 19/1471/HOUS: - 53 Pitts Road
  - 19/0706/RESM: - Land off Church Hill

19/1452/HOUS: - Carre House, 12 Manor Road

19/1235/HOUS: - Dial House, 41 Main Road

19/0729/FUL: - Improvement to Sandhill Beck

**107. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED**

- a. The proposed updated 30mph limit extension, Church Hill – it was agreed to make no further comments.
- b. LALC Training – it was agreed for the following: Cllrs Clark and Peck – Employment Law etc; Cllr Simons, Clerk & Assistant Clerk - Council Powers & Procedures; Cllrs Whipp & Kent – Councillors training Day
- c. Working Party for Village Improvements – it was agreed that the members are Cllrs Fothergill, Clark and Whipp.

**108. FINANCIAL MATTERS**

The following were resolved:

- a) The schedule of payments (*see below*)
- b) The Unity Trust Bank balance was reported as £ 66,819.02 at the end of December 2019.
- c) The accounts for December were noted.

**109. CORRESPONDENCE**

- a. For discussion:
  - i. Resident: Maintenance to footpath and drainage, on Lincoln Road – it was agreed to request LCC to undertake this work
  - ii. Resident: TOR request on Main Road – it was agreed to ask the County Councillor to progress this matter with Highways
  - iii. Stage Coach: Diversionary Route for closure of Washingborough Road for LEB work – it was agreed to ask Stage Coach, directly for a revised definitive timetable and map of diversionary route. If this is not available, to hold a Chairman's Action Group meeting to discuss other options.
- b. For information:
  - i. LALC News - noted

**CONFIDENTIAL**

*Under the Public Bodies (Admission to Meetings) Act 1960 Councilors' resolved to move into closed session for the following items:*

**110. SCHEDULE OF PAYMENTS (WAGES/SALARIES)**

The schedule of payments was approved.

**111. STAFFING MATTERS**

The new Grounds Person is undergoing induction training.

There being no further business the meeting closed at 9.20pm

SIGNED ..... DATE .....

**SCHEDULE OF PAYMENTS: 13th Dec 2019 - 16th Jan 2020**

		<b>Net Amount</b>	<b>VAT</b>
<b>Petty Cash</b>			
13 Jan 2020	Bolts (play equipment)	£22.80	£4.56
		<u>£22.80</u>	
<b>Current Account</b>			
16 Jan 2020	NDR (Pav)	£352.00	
16 Jan 2020	NDR (CC)	£356.00	
16 Jan 2020	Water Rates (Pav)	£73.50	
16 Jan 2020	Telephone & Broadband	£61.98	£12.40
16 Jan 2020	Electric (CC)	£252.20	£50.44
16 Jan 2020	Photocopier Rental & Charges	£181.93	£36.38
16 Jan 2020	PPE	£44.17	£2.83
16 Jan 2020	Training Structure	£140.00	£28.00
16 Jan 2020	Gas (Pav)	£147.29	£29.46
16 Jan 2020	Gas (CC)	£309.62	£61.92
16 Jan 2020	Work to Pavilion changing rooms	£700.00	£140.00
		<u>£2,618.69</u>	
<b>Salaries/Pensions/HMRC</b>			
	Salaries etc	<u>£8,801.99</u>	
	<b>Total expenditure 13 Dec 2019 - 16 Jan 2020</b>	<u><u>£11,443.48</u></u>	