

Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Pavilion on Thursday 21st March 2019 at 7.30pm

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs B Bland	Councillor R Clark
	Councillor R Dowlman	Councillor G Kent
	Councillor G Peck	Councillor Mrs Y Pierce
	Councillor Mrs Simons	Councillor Mrs R Whipp
	Councillor I Carrington (NKDC)	Councillor L Cawrey (LCC)
	Clerk, Miss K Broddle	Mrs M Romaine (Assistant Clerk)

Also Present: 1 Parishioner

2494. **APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

- 2494.1 APOLOGIES – were received and accepted from Cllrs R Oxby and E Herring (NKDC)
- 2494.2 DECLARATIONS OF INTEREST – none received
- 2494.3 APPLICATIONS FOR DISPENSATION – none.

2495. **COUNCILLOR CO-OPTION**

It was agreed to co-opt Mr G Crawford on to the council.

2496. **NOTES OF THE PREVIOUS MEETING** held on the 21st February 2019, were agreed and signed as the minutes.

2497. **MATTERS OUTSTANDING/ARISING**

- 2497.1 NKDC Street Naming – confirmation had been received of street/apartment block names on the Church Hill development, as Marion Close and Brighton Place.
- 2497.2 Upgrade to Zebra Crossing Lights – quote from LCC received for a full upgrade to the crossing should Council wish to fund this themselves, or if not LCC will upgrade the existing globes at their expense. Council noted the cost of £3,500 for the full upgrade but resolved to ask LCC to replace the existing globes
- 2497.3 Footpath and Road (B1190) – a verbal response has been received from Canwick Parish Council, they will endorse a letter of request to LCC Highways. City of Lincoln Council have advised that the request for support will be discussed at their next meeting with their planning portfolio holder.
- 2497.4 Outreach Day –this is booked for Thursday 22nd Aug from 11am to 3pm at no cost to the Council.
- 2497.5 NCS Program – further information has been received, giving more in-depth information about possible projects. It was resolved to inform NCS that the Council will give further thought to an appropriate project for a future year as the initial communication had not been clearly explained.
- 2497.6 A letter to the Internal Witham Drainage Board regarding the Councils watercourse has been sent.

2498. **DISTRICT AND COUNTY COUNCILLOR REPORTS**

NKDC – Nominations for Community Champions are now being sought; Budget increase will mean approximately an extra 10p per week on band D property; Health Service report has been completed and all recommendations accepted; new ways of working with members of NHS, primary healthcare in the community are being looked at, the framework that has started will continue from May, following the elections.

LCC – an exercise to test the resilience and skills of the of fire & rescue service has successfully taken place; the Heritage consultation continues, assurances have been given that the Usher gallery will not be closing.

2499. PUBLIC FORUM

No questions were asked.

2500. REPORTS

2500.1 COMMUNITY CENTRE:

- i. Quotes for decoration of the Main Hall – it was resolved to accept the quote from Paul Dixon
- ii. Options for the Licensed bar – a working party of Cllrs Mrs Bland, Mrs Pierce and Peck was agreed.

2500.2 HIGHWAYS:

- i. Potholes – information has gone out on Face Book and Sheep Wash Times.

2500.3 SOCIAL MEDIA:

Posting on the website and face book during the last month include:

message regarding Refuse Bins in high winds; Free Business support for NK businesses; a Post on recent burglaries in the village giving tips on home security (reached 1,897); NHS public engagement exercise; road closure updates on Lincoln Rd. Branston; Poll Clerk and Count Assistant recruitment advert; Neighbourhood watch e-newsletter; fraud alerts; adverts for the Annual Parish Meeting inviting people to attend; as mandated in the last meeting we asked people to report potholes - just two reports were received for potholes on Park Lane and Church Hill, but later a report advising that the holes on Church Hill had been filled was received.

2500.4 POLICE REPORT: March report was received and noted.

2500.5 TWINNING ASSOCIATION: the visit to Orgerus will take place in October, travel will be by Eurostar and fares are very competitive: a visit to the Academy is being organised to gauge interest from both teachers and children, the closing date for those who would like to take part in the visit is June.

2500.6 PLAYING FIELDS & SPORTING FACILITIES: nothing to report.

2500.7 FOUR PARISHES: a meeting is to take place on Monday 25th March.

2501. PLANNING MATTERS

2501.1 APPLICATIONS RECEIVED:

- i. 19/0163/HOUS: 55 Fen Road – demolition of garage, erection of two storey side extension
Washingborough Parish Council do not wish to comment on this application
- ii. 19/0252/HOUS: 30 Canterbury Drive – two storey side extension
Washingborough Parish Council do not wish to comment on this application
- iii. 19/0269/HOUS: 37 Fen Road – demolition of carport, garage & conservatory, erection of single storey side & rear extension.
Washingborough Parish Council do not wish to comment on this application
- iv. 18/1518/ADV: Fen Road – erection of non-illuminated roadside sign (retrospective) – amended plans
Washingborough Parish Council do not wish to comment on this application
- v. 19/0320/TCA: 1 Church Hill – crown reduction to Silver Birch and reduction in height of Blue Cedar
Washingborough Parish Council do not wish to comment on this application
- vi. 18/1506/HOUS: 7 School Lane – erection of conservatory & garage (amended/additional information) – arboricultural report
Washingborough Parish Council do not wish to comment on this application

2501.2 DECISIONS:

Approved: 18/1687 – Land adj to 41 Main Road
19/0009 – Land to the rear of 13 Fen Road

2502. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

- 2502.1 Transfer of Existing Agreement of the Telecommunications Mast/Site – it was resolved to accept, sign and return the documentation.
- 2502.2 Review of the Decision of the Suspension of both the Community Centre Management and Highways & Planning Committees – it was resolved to continue without these Committees.
- 2502.3 The Invitation to Enter the 2019 CPRE Lincolnshire Best Kept Village Competition – it was resolved to enter this years' competition.

2503. LIST OF COUNCILLORS INTERESTS TO COMMITTEES/PANELS, etc. From MAY 2019

A document listing of the various positions available was handed to all Councillors with the request that they indicate their interest and return the document at the next Council meeting in April. It was agreed that new Councillors concentrate on training before joining a Committee, Panel etc.

2504. FINANCIAL MATTERS

The following were resolved:

- a) The schedule of payments (*see page 694*).
- b) The Unity Trust Bank balance was reported as £67,189.66 at the end of February 2019.
- c) The accounts for February were noted.

2505. CORRESPONDENCE

- a. For discussion: none
- b. For information: none.
 - i. Stagecoach: Concessionary Bus Passes - noted
 - ii. LCC: Temporary Traffic Restriction for Washingborough/Lincoln – noted
 - iii. Lincoln BIG: Business Support for North Kesteven Businesses - noted
 - iv. LCC: Traffic Regulation Orders - noted

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

2506. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

There being no further business the meeting closed at 9.35pm.

SIGNED DATE

SCHEDULE OF PAYMENTS: 22nd Feb - 21st Mar 2019

		Net Amount	VAT
Petty Cash			
06 Mar 2019	Window Cleaner (CC & Pav)	£38.00	
07 Mar 2019	Saw, Filler, Glue, Fencing parts	£34.85	£6.97
19 Mar 2019	Refreshments (Annual Meeting)	£21.77	
		<u>£94.62</u>	
Current Account			
21 Mar 2019	NDR (Pav)	£344.00	
21 Mar 2019	NDR (CC)	£338.00	
21 Mar 2019	Water Rates (Pav)	£73.50	
21 Mar 2019	Water Rates (CC)	£119.02	
21 Mar 2019	Gas (Pav)	£106.04	£5.30
21 Mar 2019	Gas (CC)	£257.46	£51.49
21 Mar 2019	Electric (CC)	£270.74	£54.15
21 Mar 2019	Telephone/Broadband	£48.35	£9.67
21 Mar 2019	Electrics CC Bar	£1,450.00	£290.00
21 Mar 2019	Plastering - CC Bar	£85.00	£17.00
21 Mar 2019	Alarm Signalling Transmission	£189.00	£37.80
21 Mar 2019	Mower Service and parts	£390.54	£78.10
21 Mar 2019	Disposal of Redundant Lap Top	£22.50	
21 Mar 2019	Decoration CC Bar	£1,920.00	
		<u>£5,614.15</u>	
Wages/Salaries			
15 Mar 2019	Salary	£596.96	
15 Mar 2019	Salary	£527.80	
15 Mar 2019	Salary	£1,055.65	
15 Mar 2019	Salary	£986.26	
15 Mar 2019	Salary	£1,541.66	
28 Mar 2019	Pension	£846.83	
28 Mar 2019	Tax & NI	£921.30	
	Wages Total for Mar 2019	<u>£6,476.46</u>	
	Total expenditure to 22 Feb - 21 Mar 2019	<u><u>£12,185.23</u></u>	