

Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Pavilion on Thursday 17th January 2019 at 7.30pm

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor R Clark	Councillor G Kent
	Councillor G Peck	Councillor Mrs Pierce
	Councillor Mrs Simons	Clerk, Miss K Broddle
	Mrs M Romaine (Assistant Clerk)	Councillor R Oxby
	Councillor I Carrington	

Also Present: 1 Parishioner

2456. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

2456.1 APOLOGIES – were received and accepted from Cllr Mrs Bland, Dowlman, Herring and Cawrey

2456.2 DECLARATIONS OF INTEREST – received from Cllrs Fothergill, Aspinall, Clark, Kent, Peck, Pierce and Simons with regard to the Precept Request (minute 2152.3)

2456.3 APPLICATIONS FOR DISPENSATION – were granted for the above.

2457. RESIGNATION OF CLLR M DYCHE

Resignation notice had been received from Mr Dyche.

2458. **NOTES OF THE PREVIOUS MEETING** held on the 13th December 2018, were agreed and signed as the minutes.

2459. MATTERS OUTSTANDING/ARISING

2459.1 All hirers have been advised of their responsibilities when hiring the Community Centre

2459.2 Application to the Co-op's Community Champions Scheme has been submitted.

2459.3 Anglian Water – advised that they are unable to undertake the laying of the Lincoln to Grantham pipeline at the same time as the Eastern by Pass is under construction as their timescales do not coincide with this

2459.4 Thanks have been received from the Parochial Church Council regarding notification of their grant for 2019/20

2460. DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC – Budget; preparation is now in the final stages. Investment Plan; £200m is being invested in future of the District. New Year New Jobs; new business park to open near Sleaford, creating 600 jobs. Protecting Pets; NK Licensing applying the new animal welfare protection rules. Protecting Democracy; NK trialing a voter ID scheme in May designed to stamp out fraud at elections. Primary Health Care Provision; a report is to be presented at to NK executive Board to improve the healthcare provision from developers.

LCC – Falls Service; £400k allocated to run a pilot scheme with EMAS and LIVES for a quicker service response. Lincolnshire Resilience Forum; community groups are being encouraged to sign up a new text alert service to aid awareness of emergencies in their area. Adult Social Care; to receive an additional £3.7m in both the next two years to help provide improved services and wellbeing. Budget; will be finalised shortly, a briefing will be held on 25th January at 10am for any interested parties. Eastern by Pass; Hawk Plant, one of the contractors for this project has gone into administration, disruption to the scheme should be minimal.

2461. PUBLIC FORUM

No questions were asked.

2462. NOTES FROM COMMITTEES

2462.1 FINANCE AND GENERAL PURPOSES COMMITTEE, 10th January 2019.

The notes were circulated prior to the meeting and reported on by Cllr Mrs Simons

It was resolved to move the Gratuities section into closed session.

The following recommendations were resolved:

To use hire monies from the sporting clubs for the Pavilion & Playing Fields budget, to help cover the shortfall for this year;

Move the F&GP meeting day to second Monday, at 6.30pm from April 2019;

To request the safe disposal of the redundant laptop to be undertaken by Councils IT Specialist;

For the clerk to organise the binding of previous years minutes to the value not exceeding £600;

To reorganise the pension scheme offered to employees –

to close the current LGPS on 31st March 2019 and open a NEST pension scheme from 1st April 2019 to new employees; to allow current LGPS employees to remain in that scheme: to hold a consultation period for current employees to fully explain their options and the implications, in any for them;

Items from the Forward Plan for completion in 2019/20 are decoration of the Civic Office, the Main Hall in the Community Centre and curtains for areas within the Community Centre

2462.2 The budget for the financial year 2019/20 was agreed

2462.3 The Precept request of £147,590 for the financial year 2019/20 was resolved.

The following items, in respect of the Precept were resolved – LALC Training Course agreed for the clerk and assistant to move to their next SCP - (25 and 9 respectively);

the grounds man, caretaker and environmental handyman to receive a 3% salary increase from April 2019;

to join the LALC training scheme;

excess staffing budget for 2018/19 to be transferred to Staffing reserve;

income from LAP's and Wayleaves to be transferred to Forward Plan reserve;

monies from Playing Field reserve to be used to clean and repaint the MUGA;

the arts project reserve to move to Forward Plan reserve.

2463. REPORTS

2463.1 COMMUNITY CENTRE:

i. Booking request from the Army Cadets – it was agreed to charge a reduced fee of £50 for this event.

ii. Decorating Plan - a flexible six-year plan was agreed.

2463.2 HIGHWAYS:

i. Zebra Crossing, Fen Road – it was agreed for the clerk to contact LCC Highways and request upgrades to the crossing.

ii. Footpath and Road Widening on the B1190 – it was agreed to initially contact the neighbouring Councils to ask for their support prior to requesting LCC Highways to survey the road and its increased usage.

2463.3 STAFFING PANEL: the clerk is making good progress on the re-organisation of the office and all owing hours have been cleared

2463.4 SOCIAL MEDIA:

Posting on the website and face book during the last month include:

raising awareness on: Bogus Caller Alert, Community Lincs Community Cuppa Fund, Lincs

Crime and Policing Survey, Western Power's Winter Resilience Committee, the Agenda for the F&GP meeting, and a link to the latest 'fly by' video on the Lincoln Eastern Bypass. We also wished our Parishioners a Merry Christmas and Happy New Year.

2463.5 POLICE REPORT: December and January reports were received.

2463.6 TWINNING ASSOCIATION: a visit to Orgerus has been organised for 21st Oct 2019 and it is hoped that the Academy pupils and teachers will be able join the visit

2463.7 PLAYING FIELDS & SPORTING FACILITIES:

- i. The new officers of the Bowling Club were noted

2464. **PLANNING MATTERS**

2464.1 APPLICATIONS RECEIVED:

- i. 18/1672/FUL & 18/1673/LBC: Washingborough Hall Hotel, Church Hill – reconfiguration of bin store, refurbishment & extension of outbuilding, sub-division of Burland room and erection of fence
Washingborough parish council do not wish to comment on this application
- ii. 18/1722/FUL: Land adj 3 Royal Oak Lane – erection of 1 dwelling (resubmission 17/0791/FUL)
Washingborough parish council do not wish to comment on this application
- iii. 18/1687/FUL: Land adj 41 Main Road – erection of 1 dwelling (resubmission 18/1044/FUL)
Washingborough parish council do not wish to comment on this application
- iv. 19/0009/FUL: Land to rear of 13 Fen Road – erection of 1 dwelling
Washingborough parish council do not wish to comment on this application

2464.2 DECISIONS:

Approved: 18/1454/HOUS – 35 Fen Road
18/1448/HOUS - 21 Lincoln Road

2465. **THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED**

2155.1 LALC Training Courses – it was agreed, that as Council will be joining LALC's annual training scheme, full advantage of the courses available should be taken. It was agreed for Councilors' to consider any courses they wish to attend and to speak directly with the clerk to request bookings. It was also agreed for the clerk and assistant clerk to attend a refresher 'Parish Clerks' course and for the Civic Office to be closed on Wednesday 27th March. The clerk was also given the authority to book courses for herself and the assistant which are felt to be necessary.

2466. **FINANCIAL MATTERS**

The following were resolved:

- a) The schedule of payments (*see page 683*)
- b) The payment of the Poppy Wreath, Christmas Tree purchase, dressing and lighting from 137 monies
- c) The Unity Trust Bank balance was reported as £79,901.32 at the end of December 2018.
- d) The accounts for December were noted.

2467. CORRESPONDENCE

- a. For discussion: none
- b. For information:
 - i. NKDC: Private Sector Housing Enforcement Policy - noted
 - ii. Western Power: Winter Resilience Committee - noted.
 - iii. LCC: Lincoln Transport Strategy, Public Events, Survey, Questionnaire and Workshops – noted
 - iv. LALC News - noted
 - v. Lincolnshire Reporter: LCC Street Lights Protocol (no official information from LCC has been received as yet) - noted
 - vi. Cllr Aspinall: Plant Hire Company appointment of administrators - noted

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

2468. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

2469. F&GP COMMITTEE MEETING: GRATUITIES

Since the Local Government (Discretionary Payments) Regulation 1996 were revoked in by the 2011 Regulations and from January 2012 Councils have not had the discretion to pay a retirement gratuity unless there are any contractual obligations to an employee. No member of staff has this obligation included in their contracts. It was agreed for a Bonus Policy to be considered.

There being no further business the meeting closed at 9.29pm.

SIGNED

DATE

SCHEDULE OF PAYMENTS: 14th Dec 2018 to 17th Jan 2019

Petty Cash	Item	Net Amount	VAT
10 Jan 2019	Bolts	£6.70	£1.36
12 Jan 2019	Paint, nails, batteries	£53.11	£10.63
16 Jan 2019	Window Cleaner (Pav)	£14.00	
		<u>£73.81</u>	

Current Account

17 Jan 2019	Gas (CC)	£230.64	£46.13
17 Jan 2019	Gas (Pav)	£85.82	£4.28
17 Jan 2019	Electric (CC)	£293.46	£58.69
17 Jan 2019	Water Rates (Pav)	£232.00	
17 Jan 2019	NDR (Pav)	£344.00	
17 Jan 2019	NDR (CC)	£338.00	
17 Jan 2019	Christmas Tree Dressing	£300.00	£60.00
17 Jan 2019	Photocopier Charges	£169.55	£33.91
17 Jan 2019	Fuse Box, Lights, Toilet Fan	£591.82	£118.60
17 Jan 2019	Spark Plug Boot	£4.18	£0.84
		<u>£2,589.47</u>	

Wages/Salaries

Wages Total for Jan 2018	<u>£6,530.25</u>
Total expenditure: 14th Dec 2018 to 17th Jan 2019	<u><u>£9,193.53</u></u>