

Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Pavilion on Thursday 21st February 2019 at 7.30pm

Present	Councillor D Fothergill (Chairman)	Councillor Mrs B Bland
	Councillor R Clark	Councillor R Dowlman
	Councillor G Kent	Councillor G Peck
	Councillor Mrs Y Pierce	Councillor Mrs Simons
	Councillor R Oxby (NKDC)	Councillor I Carrington (NKDC)
	Councillor L Cawrey (LCC)	Clerk, Miss K Broddle
	Mrs M Romaine (Assistant Clerk)	

Also Present: 2 Parishioners

2470. **APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

2470.1 APOLOGIES – were received and accepted from Cllr Mrs Aspinall and Cllr Herring (NKDC)

2470.2 DECLARATIONS OF INTEREST – none received

2470.3 APPLICATIONS FOR DISPENSATION – none.

2471. **COUNCILLOR CO-OPTION**

It was agreed to co-opt Mrs R Whipp on to the council.

2472. **NOTES OF THE PREVIOUS MEETING** held on the 17th January 2019, were agreed and signed as the minutes.

2473. **MATTERS OUTSTANDING/ARISING**

2473.1 Community Champions – notification received that the Council's application has made the final shortlist and will go forward for voting at a members' meeting on 26th March. It was agreed for Cllrs Mrs Bland and Fothergill to attend.

2473.2 Upgrade to Zebra Crossing Lights – correspondence had been received from LCC. They state that the crossing lights have received the standard level of maintenance; there are no outstanding faults; there is no program for painting posts and that there have been no recorded injury accidents on or near the crossing. As such it would be difficult to justify enhancement works to the crossing. They have offered to have the current level of lighting reviewed and if possible, upgraded to LED's. Council agreed to accept this offer. LCC also offered to arrange for a quotation for the cost of upgrading/replacement should the Council wish to fund this work themselves.

2473.3 Footpath and Road (B1190) – a positive response from Canwick PC is expected.

2474. **DISTRICT AND COUNTY COUNCILLOR REPORTS**

NKDC – their budget is being finalised; a task and finish group has been working on a report into money from new developments going into local health service facilities which has been accepted by Executive Board, further work to happen; voter ID publicity has been sent out and adverts are on waste lorries; a new App is available for cycle routes in the area; road closures regarding LEB works have caused disruption, Bardney Bridge closure will cause additional problems; NKDC garden waste service is due for renewal.

LCC – budget meeting to take place shortly, additional funding announced by the Government; new joint fire, police and ambulance station on track, open in autumn; consultation regarding ambitious plans for Cultural and Heritage services will run for 10 weeks; an on-line survey is asking for views on travel and transport in Lincoln is currently running; work to Bardney bridge starts in April, contractors will work

weekends, motorcycles and cycles will be able go across.

2475. PUBLIC FORUM

No questions were asked.

2476. REPORTS

2476.1 COMMUNITY CENTRE:

- i. The Bar Area light have been replaced and painting is due to start on Monday 25th Feb.
- ii. It was agreed to wait until the Bar is finished before looking at quotes for the Main Hall.

2476.2 HIGHWAYS:

- i. Chapel Park Pond – it was agreed to put this on hold until later in the year and then set up a working party to review and explore different options for the pond and surrounding area.
- ii. Potholes – it was agreed to use Face book to ask residents to report potholes
- iii. Street naming (development at Church Hill) – it was agreed to accept the proposal from the developer and NKDC of Marion Close, for the road and Brighton Place for the apartment building.

2476.4 SOCIAL MEDIA:

Posting on the website and face book during the last month include:

Telephone Fraud, Lifeline Alarm, Cold Calling, Sales of intruder alarm systems, Fake TV licensing emails, Advice re call blockers, the Annual Parish Meeting Washingborough Academy Lunch for Senior Citizens, Lincoln Transport Strategy online questionnaire, NKDC's Snowdrop Walk and a meeting at Branston Booths regarding the Bardney Bridge Closure (this post reached 3,612 people). We have also advised of a car key handed into the office.

2476.5 POLICE REPORT: February report was received and noted.

2476.6 TWINNING ASSOCIATION: nothing to report.

2476.7 PLAYING FIELDS & SPORTING FACILITIES: nothing to report.

2477. PLANNING MATTERS

2477.1 APPLICATIONS RECEIVED:

- i. 189/0159/HOUS: 2 Grosvenor Mews - extension
Washingborough Parish Council do not wish to comment on this application
- ii. 19/0177/HOUS: 5 Norwich Close – first floor extension
Washingborough Parish Council do not wish to comment on this application
- iii. 18/1687/FUL: Land adj 41 Main Road – erection of 1 dwelling (resubmission 18/1044/FUL)
– amended plans received
Washingborough Parish Council do not wish to comment on this application
- iv. 19/0206/HOUS: 10 Church Hill – erection of garage
Washingborough Parish Council do not wish to comment on this application
- v. 19/0166/HOUS: 9 Lincoln Road – erection of cycle store and internal alterations
Washingborough Parish Council do not wish to comment on this application
- vi. 19/0176/HOUS: 1 Cavendish Mews – first floor extension
Washingborough Parish Council do not wish to comment on this application

2477.2 DECISIONS:

Approved: 18/1722/FUL – Land adj to 3 Royal Oak Lane

2478. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

2478.1 Schedule of Council's Meetings 2019-20 – the dates were agreed.

2478.2 National Citizens Award Project – the painting of the interior of the Pavilion was discussed as a possible project, but before a final resolution is made it was agreed to request further information on the supervision of both the young people who carry out the work and also the person/s supervising.

2478.3 The Continuation of participating in the ESPO Electricity Framework – it was resolved to continue with this agreement.

2478.4 Request to Witham First Internal Drainage Board to adopt Council's watercourse from Malvern Avenue – it was resolved to send a request for this adoption to WFIDB for their consideration.

2478.5 Parish Election Information/Briefings, 2nd May 2019 – it was agreed that Cllr Kent attend the briefing on the 26th February and the clerk and assistant clerk attend the briefing on the 12th March.

2479. FINANCIAL MATTERS

The following were resolved:

- a) The schedule of payments (*see page 688*).
- b) The Unity Trust Bank balance was reported as £74,039.54 at the end of January 2019.
- c) The accounts for January were noted.

2480. CORRESPONDENCE

- a. For discussion:
 - i. LCC Draft Statement of Community Involvement – noted, with no comments.
 - ii. R Enstone Outreach Session – it was agreed to the request to hold a session, preferably on a Tuesday. It was also requested to ask if this was a free of charge event, or if Council would be expected to pay for the session
- b. For information: none.

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Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

2481. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

2482. STAFF BONUS POLICY

It was resolved to accept the Policy.

2483. STAFFING PANEL UPDATE

The clerks six monthly appraisal update had taken place.

2484. PENSION CONSULTATION

Consultation with staff has taken place and Council have agreed their requests regarding pension requirements

2485. ENVIRONMENTAL DOG WARDEN

The new legislation was brought to Councils attention and was noted with reluctance. It was agreed for the Environmental Warden to take on the duties of Litter Warden.

There being no further business the meeting closed at 9.10pm.

SIGNED

DATE

SCHEDULE OF PAYMENTS: 18th Jan to 21st Feb 2019

Petty Cash		Net Amount	VAT
21 Feb 2019	Storage Box	£8.12	£1.63
21 Feb 2019	Stamps	£4.69	
21 Feb 2019	Fixing Plates	£7.85	£1.57
21 Feb 2019	Window Cleaner (Pav)	£14.00	
21 Feb 2019	Diesel	£19.65	£3.93
		<u>£54.31</u>	
Current Account			
25 Jan 2019	Phone/broadband	£63.30	£12.66
21 Feb 2019	NDR (Pav)	£344.00	
21 Feb 2019	NDR (CC)	£338.00	
21 Feb 2019	Water Rates (Pav)	£73.50	
21 Feb 2019	Gas (Pav)	£100.80	£5.04
21 Feb 2019	Gas (CC)	£248.42	£49.68
21 Feb 2019	Electric (CC)	£326.93	£65.38
21 Feb 2019	Electric (Pav)	£601.75	£30.09
21 Feb 2019	Poppy Wreath Donation	£30.00	
21 Feb 2019	Alarm Service & Parts	£93.00	£18.60
21 Feb 2019	Signage	£237.00	£47.40
21 Feb 2019	Battery, Mower/Tractor parts	£116.25	£23.25
21 Feb 2019	Fire Equipment Service & Parts	£936.54	£187.30
21 Feb 2019	Sanitary Disposal & Duty of Care	£99.86	£19.97
21 Feb 2019	Cleaning, Stationery, Cupboard, waste bin fixing kits	£696.37	£139.28
		<u>£4,305.72</u>	
Wages/Salaries			
	Wages Total for Feb 2019	<u>£6,515.79</u>	
	Total expenditure to 18 Jan to 21 Feb 2019	<u><u>£10,875.82</u></u>	