

# Washingborough Parish Council

Washingborough Community Centre - Thursday 21st November 2019 at 7.30pm  
(preceded by Public Forum at 7.20pm)

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## AGENDA

Public Forum to begin at 7.20pm  
to include the reports/introductions from District and County Councillors

1. In accordance with the Localism Act 2011, to receive:
  - a. apologies and reasons for absence
  - b. declarations of interest
  - c. applications for dispensation
2. Julie Stevenson – Report and recommendations from the Internal Auditor
3. Notes of the last Parish Council meeting held on the 17th October 2019 to be approved as the minutes
4. Clerks Report
5. To discuss matters raised at the Public Forum (*held at 7.20pm*)
6. To receive reports etc and resolve any recommendations:
  - a. Community Centre
    - i. Penfold Players:
      - to advise against damage to paintwork on walls and doors, with posters etc.
      - adhere to point 12 of the Hire Agreement (*The Penfold Players, will receive 2 refuse sacks per booking in addition to the lined bins in the kitchen, but are responsible for removing all their excess waste, from the Community Centre and Car Park areas*)
    - ii. Mobile Bars
      - with reference to point 4 of the Service Agreement and the refusal by the Designated Premise Supervisor to allow a charitable organisation to supply and sell their own alcohol. (*Should hirers wish to supply their own alcohol, without the hire of Mobile Bars, signed agreement of Mobile Bars and the Council must be obtained prior to the hire taking place. The hirer will have NO access to the Bar. The agreement of Mobile Bars shall not be unreasonably withheld*)
  - b. Highways
  - c. Social Media
  - d. Police Report
  - e. Twinning Association
  - f. Four Parishes Report
  - g. Playing Fields and Sporting Facilities
    - i. to resolve the hire fees for 2020/21
  - h. Events Working Party
    - i. V.E Day celebrations

7. Planning matters:

a. To consider applications received:

- i. 19/1235/HOUS: Dial House 41 Main Road - Relocation of Garage (*as approved as part of application 18/0694/HOUS*) and increase size to include additional space and storage.
- ii. 19/1471/REM: Land rear of 13 Fen Road – Erection of 1no dwelling with access
- iii. 19/1443/HOUS: 25 Lincoln Road: Removal of garage, erection of side extension
- iv. 19/1452/HOUS: Carre House Manor Street – Proposed 2 Storey extension
- v. 19/1471/HOUS: 53 Pitts Road – Single storey extension and alterations
- vi. 19/1473/FUL: Land adjacent to 3 Main Road - Erection of 2no dwellings
- vii. 19/1549/TCA: 3 oak Hill – Fell 1 x Conifer

b. To note decisions on previously considered applications:

- Approved: 19/1303/HOU - 36 Fen Road
- Approved: 19/1032/FUL - Village Hall Manor Road
- Approved: 19/1426/HOUS – 1 Wells Close

8. To discuss and resolve the following items:

- a. The recommendation for the meadow area in Chapel Park
- b. Further information regarding Church Hill 30mph speed limit
- c. The associated work following the tree survey of the Community Centre and playing field areas
- d. To invite further attendees to Annual Parish Meeting
- e. New Policies
  - i. Abusive, Persistent or Vexatious Complaints
  - ii. Communications
  - iii. Councillor Vacancies
  - iv. Filming and Recording of Meetings
  - v. Whistle-Blowing

9. Financial Matters:

- a. To receive and approve the payment schedule
- b. To receive Unity Trust Bank – Balance of Account as at 31st October 2019
- c. To receive Accounts/Budgets – October 2019

10. Correspondence

- a. For discussion:
  - i.
- b. For information:
  - i. LALC Conference and AGM – Notes from Cllr Crawford
  - ii. ESPSO – Change on how they deal with Letter of Authority

11. *To resolve to move into closed session (Public Bodies (Admission to Meetings) Act 1960)*

12. To approve payroll payments

13. Staffing Panel: to approve the following

- a. To update on the appointment of Grounds Person vacancy.