

# Washingborough Parish Council

*Thursday 21st February 2019 at 7.30pm  
Preceded at 7.20pm by Public Forum at Washingborough Community Centre*

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## AGENDA

1. In accordance with the Localism Act 2011, to receive:
  - a. apologies and reasons for absence
  - b. declarations of interest
  - c. applications for dispensation
2. Discussion of the application for Co-option regarding the Parish Council vacancy
3. Notes of the Parish Council meeting held on the 17th January 2019 to be approved as the minutes
4. Matters outstanding/arising
5. District and County Councillors' Reports – for information only. Items raised for decision will appear on the agenda for the next Parish Council meeting
6. To discuss matters raised at Public Forum
7. To receive reports, etc and resolve any recommendations:
  - a. Community Centre
    - I. Update on the decoration of the Bar Area
    - II. Discuss quotes for decoration of the Main Hall
  - b. Highways
    - I. Item from Cllr Clark regarding considerations for Chapel Park Pond
    - II. To undertake a survey of potholes, within the Village
    - III. Street Naming: Development at Church Hill
  - c. Social Media
  - d. Police Report
  - e. Twinning Association
  - f. Playing Fields and Sporting Facilities
8. Planning Matters
  - a. To consider applications received:
    - i. 19/0159/HOUS: 2 Grosvenor Mews – erection of single rear and side extension
    - ii. 19/0177/HOUS: 5 Norwich Close – erection first floor extension, replace conservatory with single storey garden room
    - iii. 18/1687/FUL: Land adj 41 Main Road – erect 1 dwelling (amended plans)

- b. To note decisions received:  
Approved: 18/1722 Land Adj to 3 Royal Oak Lane

- 9. To discuss and resolve the following items:
  - a. Schedule of Meetings: 2019-2020
  - b. A possible project for the National Citizens Award
  - c. The continuation of participating in the electricity framework arranged by ESPO
  - d. A request to the Witham First Internal Drainage Board to adopt and take maintenance responsibility for the Council's watercourse which carries the drainage water from Malvern Avenue
  - e. Information regarding Parish Council Elections (for May 2<sup>nd</sup> 2019)
  
- 10. Financial matters:
  - a. To receive and approve the payment schedule
  - b. To receive Unity Trust Bank – Balance of Account as at 31st January 2019
  - c. To receive Accounts/Budgets – January 2019
  
- 11. Correspondence
  - a. For discussion
    - i. LCC: Draft Statement of Community Involvement
    - ii. Rebecca Enstone (Community Sports Officer) – Councils' Interest in having an Outreach Session in the Village
  
  - b. For information: None to date
  
- 12. To resolve moving into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960**
  
- 13. To approve payroll payments
  
- 14. To resolve the Introduction of a Staff Bonus Policy
  
- 15. Staffing Panel Update
  
- 16. To consider the outcome of the Pension Consultation, with staff and resolve the appropriate recommendation
  
- 17. To advise of and agree to changes to the role of the Environmental Dog Warden