

Washingborough Parish Council

Notes of the Finance and General Purposes Committee Meeting held at Washingborough Civic Office on Monday 8th July 2019 at 6.30pm.

Present: Councillor Mrs L Simons (Chairman) Councillor Mrs B Bland
Councillor R Dowlman Councillor D Fothergill
Councillor G Kent Clerk, Miss K Broddle

In Attendance: Cllr G Crawford

01. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

- 2507.1 APOLOGIES: Cllr Mrs Aspinall
- 2507.2 DECLARATIONS OF INTEREST: none
- 2507.3 APPLICATIONS FOR DISPENSATION: none

02. NOTES OF THE PREVIOUS MEETING held on the 8th April 2019 had previously been circulated and were signed as the Minutes.

03. MATTERS OUTSTANDING:

Moving existing contractors/providers to payment by Bac's is ongoing.
Card payment option – ongoing
Maintenance to MUGA – two further quotes requested, with one being received. The original quote has been confirmed that it is for the two courts. The quote from TCM will be recommended to Council Working Party for hire charges to Penfold Players will present their proposal to the July meeting of full Council
Weed and Feed for 2019 has taken place

04. FINANCIAL STATEMENTS:

The first quarter financial statements for income and expenditure were circulated and discussed.

05. WORKING PARTY TO REVIEW COUNCILS' STANDING ORDERS, POLICIES AND PROCEDURES:

It was agreed to set up a working party to meet on a Monday as necessary, starting 29th July at 10am.

06. REVIEW COUNCILS RISK ASSESSMENT:

The Risk Assessment will be reviewed at every F&GP meeting and the clerk is to look at updating this document – Part 6 (Social Media) has been updated with the new responsible persons.

07. AUTHORISATION OF AMOUNT TO OPEN NEW BANKING ACCOUNT

It will be recommended to open the Skipton Building Society account with £30,000.

08. WORK TO THE PAVILION:

It was agreed for the clerk to request a quote from Councils approved contractor for the work and authorise the work if the amount is under £1000. If the quote is in excess of this amount it will be taken to Full Council for approval or discussion.

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Initial.....

09. NEW GROUNDSMAN:

It will be recommended to start the recruitment from September, with a view to having a minimum three months overlap period with the current Groundsman.

10. QUOTE FOR WATERSOFTENERS:

It will be recommended to Council to accept the quote and have the softeners installed in both the Community Centre and Pavilion.

11. CORRESPONDENCE:

HMRC – making tax digital. Council need to be compliant by October 2019 and the clerk will ensure that Council are signed up for this mandatory service by the due date.

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

12. LITTER BIN EMPTYING

It was noted that NKDC would be prepared to take on this service should Council request this. The clerk is to discuss this with the Environmental Officer.

There being no further business the meeting closed at 7.35pm

SIGNED DATE