

Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Pavilion on Thursday 16th May 2019 at 7.30pm

001. ELECTION EXPENSES; DECLARATIONS OF ACCEPTANCE; DECLARATIONS OF INTEREST AND DISPENSATION REQUEST FORMS

Forms were received from all Councillors and authorised by the Proper Officer to the Council. Dispensation for the setting of the Precept was granted to Councillors under section 33a, b, c and e until May 2023.

002. CHAIRMAN

Cllr Fothergill was nominated and unanimously elected. The Declaration of Acceptance of Office was duly signed in the presence of the Clerk.

003. VICE CHAIRMAN

Cllr Mrs J Aspinall was nominated and unanimously elected.

004. APPOINTMENT OF MEMBERS TO COMMITTEES, SUB COMMITTEES AND WORKING GROUPS

It was resolved to appoint the following:

COMMITTEE/PANEL:

Finance and General Purposes:

Cllr Mrs Simons (Chairman)
Cllr Mrs Bland Cllr Fothergill
Cllr Mrs Aspinall Cllr Dowlman
Cllr Kent

Staffing Panel:

Cllr Peck (Chairman) Cllr Mrs Pierce
Cllr Clark

Community Centre Representatives:

Cllr Mrs Bland Cllr Dowlman

Highways Representatives:

Cllr Clark Cllr Mrs Pierce

Social Media:

Cllr Kent

005. APPOINTMENT OF MEMBERS TO EXTERNAL BODIES

It was resolved to appoint the following:

Academy Liaison	Cllr Fothergill, Cllr Peck
Four Parishes Cluster Group	Cllr Mrs Aspinall, Cllr Mrs Pierce
Washingborough Garretts Charity	Cllr Kent, Cllr Mrs Pierce
Pike and Eure Foundation	Cllr Mrs Bland
Twinning Association	No volunteers

Present Councillor D Fothergill (Chairman)
Councillor R Clark
Councillor G Kent
Councillor Mrs Pierce
Councillor Mrs R Whipp
Mrs M Romaine (Assistant Clerk)

Councillor Mrs J Aspinall
Councillor G Crawford
Councillor G Peck
Councillor Mrs Simons
Clerk, Miss K Broddle

Also Present: None

006. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a) APOLOGIES – were received and accepted from Cllr Mrs Bland and Dowlman.
- b) DECLARATIONS OF INTEREST – none received
- c) APPLICATIONS FOR DISPENSATION – dispensations were granted to Councillors with regard to Precept setting.

007. NOTES OF THE PREVIOUS MEETING held on the 18th April 2019, were agreed and signed as the minutes.

008. CLERKS REPORT

- a). Councils Watercourse –a response has been received from IWDB advising that the request is be discussed at their meeting on 22nd May with the recommendation to adopt the watercourse over Council land.
- b). The MUGA have been checked and one light needs to be replaced – the work has been ordered

009. PUBLIC FORUM

DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC – apologies sent

LCC – apologies sent

010. REPORTS

- a). COMMUNITY CENTRE:
 - i. The Bar Agreement has been signed and returned from G Chapman; it was agreed for the Chairman to sign on behalf of Council
 - ii. Following damage during a recent booking, it was agreed to charge the hirer the full costs of repairing the damage, to the bar doors, broken glasses and the cleaning associated costs.
- b). HIGHWAYS:

Proposed Footway/Cycle Path - the draft letter was discussed and accepted, further support has been received from Heighington and Branston. The request for a further link to North Dales Road was discussed but it was decided not to proceed with this due to its close proximity to the Council opposed planning application on Fen Road. It was agreed It was agreed for the letter to be sent to LCC Highways, with one abstention.
- c). SOCIAL MEDIA:

Posting on the website and face book during the last month include:
community lunch for Senior Citizens; advert for Location, Location, Location. A private message from a parishioner was also dealt with.
- d). POLICE REPORT: The report for May was noted
- e). TWINNING ASSOCIATION: nothing to report
- f). PLAYING FIELDS & SPORTING FACILITIES:
 - i. It was agreed to allow the football tournament to be held at Washingborough once every 3 years to ensure the quality of the pitches remains high. No charge will be made to hold the tournament.

011. ANNUAL RECEIPTS/PAYMENTS/EARMARKED RESERVES FOR 2018/19

May 2019 – April 2020

Initials:

These were noted

012. ANNUAL GOVERNANCE 2018/19

- a) Section 1 - Annual Governance Statement was approved and signed
- b) Section 2 - Accounting Statements were approved and signed.
- c) Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return
- the proposed dates were agreed.

013. PLANNING MATTERS

a): APPLICATIONS RECEIVED:

- i. 19/0576/TCA: The Rectory, Church Hill – 5 x trees, 1x crown lift, 1 x crown reduction
Council have no comment on the crown lift or crown reduction part of this application. However, they wish to object strongly to the felling of 5 trees, which do not appear to be diseased or dangerous in any way. They are concerned that there has been a large number of trees felled at this property without a condition being placed, by NKDC, for replanting, and the option of maintenance does not appear to be being considered.
- ii. 19/0593/TCA: 1 Church Hill – fell 2 x trees
There appears to be no reason for the felling of these two trees - an application to reduce the crown of the Silver Birch and the height of the Blue Cedar was discussed by Council in March and they had no comment with this request. They are now very disappointed to receive this new application to fell both of these mature trees which do not appear to be diseased. Council wish to object, strongly to this application to fell trees for no reason.

- iii. It was agreed to send a further email to the tree officer expressing Councils concerns about the number of applications being received to fell mature, non-diseased trees for no apparent reason.

b). DECISIONS:

Approved: 19/0252/HOUS – 30 Canterbury Drive
19/0163/HOUS – 55 Fen Road
19/0403/HOUS – 5 Oak Hill
19/0269/HOUS – 37 Fen Road

014. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

- 2528.1 Invite to 30th Anniversary of Washingborough Cadets Detachment Hut: it was agreed for Cllrs Fothergill and Kent to attend
- 2528.2 Telecommunications Mast Paperwork - it was agreed to contact LALC to and ask if any other Parish Council have been involved in this situation, if so, to ask LALC if they were able to advise, if not the clerk is authorised to engage the Councils solicitor to ensure that all legal obligations are met. The costs for this are to be taken from contingencies budget.
- 2528.3 Lincolnshire Road Safety Partnership - it was agreed to accept the offer of a further speed survey and once this is done to make any further decisions, if any, that are felt necessary.
- 2528.4 NKDC Updated Code of Conduct - it was agreed to adopt this document for Washingborough Parish Council, with the implementation date of 17th May 2019.
- 2528.5 Code of Conduct Training - it was agreed for clerk and Chairman to attend training and to close the office to allow this.
- 2528.6 Declarations of Gifts or Hospitality - none received by Councillors.

015. SUSPENSION OF STANDING ORDERS

It was agreed to suspend Standing Order 1g (A meeting shall not exceed a period of two hours) and allow a further 30 mins to finish the meeting

016. FINANCIAL MATTERS

The following were resolved:

- a) The schedule of payments (*see below*)
- b) The Unity Trust Bank balance was reported as £57,309.26.32 at the end of April 2019.
- c) The NS&I Annual Statement was noted.
- d) The accounts for April were noted.
- e) It was agreed to pay the following suppliers/contractors by Bac's;
 - Escape Washingborough
 - Grundy Agricultural
 - Ricoh
 - B Knight & Son
 - David St Pier
 - ESPO
 - LALC
 - Glendale

017. CORRESPONDENCE

- a. For discussion: none
- b. For information:
 - i. NKDC: CIL Guidance - noted
 - ii. Branston Parish Council: Fly Posting: - noted.

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

018. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

019. STAFFING PANEL REPORT

The clerk has been very busy with end of year and election work,

There being no further business the meeting closed at 9.50pm.

SIGNED DATE

SCHEDULE OF PAYMENTS: 19th Apr - 16th May 2019

Petty Cash		Net Amount	VAT
19 Apr 2019	Window Cleaning	£38.00	
25 Apr 2019	Petrol	£26.86	£5.37
25 Apr 2019	CC Plants & Compost	£42.92	
16 May 2019	Window Cleaning	£38.00	
		<u>£145.78</u>	
Current Account			
16 May 2019	NDR (Pav)	£352.00	
16 May 2019	NDR (CC)	£356.00	
16 May 2019	Telephone/Broadband	£52.90	£10.58
16 May 2019	Electricity (CC)	£253.41	£50.67
16 May 2019	Electricity (Pav)	£539.19	£26.96
16 May 2019	Water Rates (Pav)	£73.50	
16 May 2019	Water Rates (CC)	£118.57	
16 May 2019	Training Day Lunches	£17.00	
16 May 2019	Strimmer Head	£16.90	£3.38
16 May 2019	Chapel Park/Ferry Lane Grass	£91.72	£18.35
16 May 2019	Sanitary Disposal	£69.03	£13.81
		<u>£1,940.22</u>	
Salaries/Pension/HMRC			
16 May 2019	Salary	£607.35	
16 May 2019	Salary	£555.30	
16 May 2019	Salary	£1,425.83	
16 May 2019	Salary	£1,019.50	
16 May 2019	Salary	£1,604.75	
30 May 2019	Pension	£1,061.71	
30 May 2019	Tax & NI	£1,188.46	
	Wages Total for May 2019	<u>£7,462.90</u>	
	Total expenditure 19th Apr - 16th May 2019	<u><u>£9,548.90</u></u>	