

Washingborough Parish Council

*Minutes of the Parish Council held at Washingborough Community Centre
on Thursday 19th September 2019 at 7.30pm*

Present	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs B Bland	Councillor R Clark
	Councillor G Crawford	Councillor R Dowlman
	Councillor G Kent	Councillor G Peck
	Councillor Mrs Y Pierce	Councillor Mrs Simons
	Councillor Mrs R Whipp	Miss K Broddle (Clerk)

Also Present: Cllrs G Tinsley (NKDC), L Cawrey (LCC) and C Callan (Bracebridge Heath PC)

054. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a. APOLOGIES – were received and accepted from Cllrs R Clark, C Goodwin (NKDC) and I Carrington (NKDC)
- b. DECLARATIONS OF INTEREST – none received
- c. APPLICATIONS FOR DISPENSATION – none received

055. **NOTES OF THE PREVIOUS MEETING** held on the 15th August 2019 were agreed and signed as the minutes.

056. CLERKS REPORT

- a). Play Equipment Inspection has taken place, report is due shortly.
- b). Washingborough Station Platform – Land registry is showing the owner to be Railway Paths Ltd
- c). Planning Application 19/1011/HOUS under Clerks delegated powers no comments were returned
- d). Tree Survey – the report should be with Council in October
- e). External Auditor Report and Certification 2018/19 has been received with no matters giving cause for concern.

057. PUBLIC FORUM

DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC – back from summer recess; commencing annual planning cycle; the NK Plan is under review, as is the Finance Strategy; the Annual Report was approved and will shortly be on their website; the EFW has now processed one million tons of waste into 554,00 MWh of green energy, reducing the amount of waste to landfill by 92%.

LCC – mobile library vans being replaced by smaller ones due to the older type no longer being available, for people with disabilities a home delivery service is in place; Fire and Rescue have launched 33 new appliances, part of an £8 million investment County wide; full council on 13th expected talks regarding the future of Usher Art Gallery but nothing was raised; a temporary closure extension, until end January 2020 has been submitted for the LEB Heighington Road works, in case of inclement weather over winter.

058. REPORTS

a). COMMUNITY CENTRE:

- i. The meeting with Penfold Players to discuss a grant application for 2020/21 has taken place, and the reasons behind Councils decision explained.

b). HIGHWAYS:

- i. Meeting with Cllr R Davies to discuss relevant matters – it was agreed to request a meeting and a list of questions is to be drawn up.

c). SOCIAL MEDIA:

May 2019 – April 2020

Posting on the website and Facebook during the last month include:

Agendas & minutes; job vacancy popular; coffee morning (reached 4000+ people) and the climbing wall – the page currently has 350+ followers

- d). POLICE REPORT: no report for September was received
- e). TWINNING ASSOCIATION: confirmed that 24 people are going to Orgerus in October; a mini-Olympiad football tournament is taking place shortly, an invite was issued for a Washingborough team to take part, unfortunately this was not possible, however HBW FC have loaned a kit for the event.
- f). PLAYING FIELDS & SPORTING FACILITIES:
 - i. Request to remove outdoor games from football container – it was agreed that any damaged games be disposed of and an inventory of the remaining be done to see what is there and if the items can be used or relocated.
- g). EVENTS WORKING PARTY
 - i. Macmillan Coffee Morning – the coffee morning is due to take place on the 27th September from 10am - 12 noon, in the Community Centre bar and Small Hall. A reminder was issued to Councillors for donations.
 - ii. Christmas Event – due to lack of time and the non-availability of entertainment this event will not go ahead this year.
 - iii. VE Day Celebrations - a VE day picnic has been suggested and a date has been set for 17th May – entertainment has been discussed and Waddington Military Wives Choir are available, costings are being sought from Lincoln Ukulele Band and a Vintage Singer.
- h). FOUR PARISHES MEETING
 - i. Agenda Items – requests for items should be made to the Clerk

059. **PLANNING MATTERS**

a): APPLICATIONS RECEIVED:

- i. 19/0132/FUL; Village Hall, Manor Road – conversion to dwelling
Washingborough Parish Council do not wish to comment on this application
- ii. 19/0729/FUL: Mill Stream – improvements to Sandhill Beck
Washingborough Parish Council do not wish to comment on the work within the application, but would like to point out that the area of work is within the Washingborough boundary not Branston or Heighington.

b). DECISIONS:

Approved: 19/0939/HOUS – 8 Raynton Close
19/0879/ FUL – Cliff Farm
Refused: 19/0868/FUL – land at 12 Lincoln Road

060. **THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED**

- a). Request to remove tree on Village Green – Council were not agreeable to having the tree removed, it is checked on a regular basis and at the last check the tree surgeon did not detect a problem and a further check is due next year. It was also noted that the tree is in the Conservation Area and as such Council may be limited to any work they may wish to undertake.
- b). Sign up to NALC Tree Charter – it was agreed to not sign up for the charter.
- c). Request to leave a grassed area of Chapel Park uncut – this was agreed in principle but clarification is needed to be clear what area is to be left un-cut. The Clerk will meet with the resident to discuss this.
- d). Request for a bench on the riverbank – Council do not own any land along the riverbank and therefore, cannot agree to this request.
- e). Request from Cadets to use Chapel Park for training – this was agreed, and the document signed.
- f). LALC County Committee Nominations – no nominations were suggested.

- g). Installation of Wi-Fi in the Pavilion – this item was not seconded.
- h). Investigate criteria for Local Council Award Scheme – this was agreed

061. FINANCIAL MATTERS

The following were resolved:

- a) The schedule of payments (*see below*)
- b) The Unity Trust Bank balance was reported as £46,366.99 at the end of August 2019.
- c) The accounts for August were noted.

062. CORRESPONDENCE

- a. For discussion: None
- b. For information: None

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Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

063. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

064. STAFFING PANEL

- i. The Clerk's appraisal has taken place with no problems noted
- ii. The following documents were approved with some slight alterations:
 - a). Recruitment & Selection Policy
 - b). Recruitment & Selection Guidelines
- iii. Grounds Person Vacancy – it was resolved to allow the Staffing Panel Chairman the authority to offer the vacant post, should there be an appropriate candidate interviewed.

There being no further business the meeting closed at 9.05pm.

SIGNED DATE

SCHEDULE OF PAYMENTS: 19th Sep 2019**Petty Cash**

		Net Amount	VAT
03 Sep 2019	Window Cleaner (Pav & CC)	£38.00	
07 Sep 2019	Postage	£5.26	
17 Sep 2019	Key Rack	£4.00	
		<u>£47.26</u>	

Current Account

19 Sep 2019	NDR (Pav)	£352.00	
19 Sep 2019	NDR (CC)	£356.00	
19 Sep 2019	Water Rates (Pav)	£73.50	
19 Sep 2019	Telephone & Broadband	£63.15	£3.16
19 Sep 2019	Gas (CC)	£63.15	£3.16
19 Sep 2019	Gas (Pav)	£72.49	£3.62
19 Sep 2019	Electric (CC)	£235.75	£47.15
19 Sep 2019	Decoration CC	£0.00	£0.00
19 Sep 2019	Damage deposit Return	£100.00	£0.00
19 Sep 2019	Decoration of CC	£2,315.00	£0.00
19 Sep 2019	MUGA Court Cleaning	£2,600.00	£520.00
19 Sep 2019	CC Damage Deposit Refund	£100.00	£0.00
19 Sep 2019	Play Equipment	£327.67	£65.53
19 Sep 2019	Photocopier Charges	£173.43	£34.68
19 Sep 2019	Cleaning, Maintenance Supplies	£191.65	£38.33
19 Sep 2019	Chapel Park Grass Cutting x 2	£183.44	£36.70
19 Sep 2019	Tractor Parts	£3.20	£0.64
19 Sep 2019	Replacement Window (Pav)	£79.00	£15.80
19 Sep 2019	External Audit	£400.00	£80.00
		<u>£7,689.43</u>	

Salaries/Pension/HMRC

Wages Total for Sep 2019	<u>£7,451.00</u>
Total expenditure 16th Aug - 19th Sep 2019	<u><u>£15,187.69</u></u>