

Washingborough Parish Council

Minutes of the Parish Council held at Washingborough Community Centre on **Thursday 18th July 2019** at 7.30pm

Present

Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
Councillor Mrs B Bland	Councillor G Crawford
Councillor R Dowlman	Councillor G Kent
Councillor G Peck	Councillor Mrs Pierce
Councillor Mrs Simons	Councillor Mrs R Whipp
Miss K Broddle (Clerk)	

Also Present: Cllrs G Tinsley, I Carrington and Mrs C Goodwin,

030. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- a) APOLOGIES – were received and accepted from Cllr Clark & Cawrey
- b) DECLARATIONS OF INTEREST – none received
- c) APPLICATIONS FOR DISPENSATION – none received

031. **NOTES OF THE PREVIOUS MEETING** held on the 20th June 2019. The clerk advised that note 26d was not a legal resolution as the agenda had not been adhered to and would be removed from the notes. The remaining notes were agreed and signed as the minutes.

032. CLERKS REPORT

- a). Defibrillator – the Co-op have advised that they will be looking into siting some defibrillators themselves and Washingborough is one of the possible sites, nothing will happen until summer 2020
- b). Church Hill Speed Limit – awaiting a reply from LCC Highways
- c). Telecomms Mast – payment received and confirmation that Arquiva have paid the solicitors bill.

033. PUBLIC FORUM

DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC – Electoral Review for NK Wards only is underway; Walking Festival started, with guided walks throughout the District; Planning Gain and Health Service meetings are restarting shortly following elections; NK have been rated in the top 10 in country for food hygiene; 100 anniversary of council houses, new build program; a request was made to NK to put an article in NK News regarding what goes in which bin; climate emergency has been announced; investment in Sleaford of leisure, including a new cinema.

LCC – none

034. NOTES FROM COMMITTEES

- a). FINANCE AND GENERAL PURPOSES COMMITTEE, 8th July 2019.
The notes were circulated prior to the meeting and reported on by Cllr Mrs Simons.
The following recommendations were resolved:
To accept the Quote for MUGA from TCM;
To open the new bank account with £30,000;
To request a quote from JKBS for work to the Pavilion, which if under £1000 (as per Standing Orders) the clerk can arrange for the work to be done, or if over £1000 it will be presented to Council for a resolution;

To start the recruitment for a new Groundsman;
To accept the quote from JKBS to install Water Softeners for the Community Centre and Pavilion;
It was resolved to move the item on Litter Bins to the closed session.

035. REPORTS

- a). COMMUNITY CENTRE:
 - i. Penfold Players Hire Charges – the working party proposed that from April 2020 Penfold Players no longer receive a discount on hire charges but apply for a grant, on a yearly basis from Council
- b). HIGHWAYS: Nothing to report
- c). SOCIAL MEDIA:
- d). POLICE REPORT: The report for July was noted
- e). TWINNING ASSOCIATION: 27 people are booked on to the visit to Orgerus, including 6 new members and young people
- f). PLAYING FIELDS & SPORTING FACILITIES: nothing to report

036. PLANNING MATTERS

- a): APPLICATIONS RECEIVED:
 - i. 19/0868/FUL: Land at 12 Lincoln Road – erection of two storey dwelling
Washingborough Parish Council do not wish to comment on this application
 - ii. 19/0731/FUL: 3 The Precinct – change of use from A1 to D1
Washingborough Parish Council do not wish to comment on this application
 - iii 19/0898/TCA & 19/0896/TPO: Manor House, Manor Road – work to trees
Washingborough Parish Council do not wish to comment on this application
 - iv. 19/0959/TPO: 4 Lonsdale Court – work to trees
Washingborough Parish Council do not wish to comment on this application
 - v. 19/0969/TPO: 10 Church Hill – work to trees
Washingborough Parish Council do not wish to comment on this application
- b). DECISIONS:
 - Approved: 19/0628/HOUS – 59 Main Road

037. THE FOLLOWING ITEM ITEMS WERE DISCUSSED AND RESOLVED

- a). Traffic Survey: after much discussion it was resolved to request a further survey once the LEB has been opened
- b). Request for waste bin on Sheepwash Lane: it was resolved to site a dog bin on Sheepwash Lane, near to the two footpath signs, once ownership of the land has been defined
- c). LALC Training/AGM – it was resolved for Cllrs Peck and Crawford to attend
- d). Annual Parish Meeting 2020 Speakers and change of date: it was resolved to change the meeting date to the 5th March and to send and invite to Galliford Try to give a further update on the LEB. Councillors were requested to think of additional invitees, for discussion at next month's meeting
- e). ASB, Community Centre Car Park: it was resolved to paint the top parts and the edges of the roofs of the containers with anti-climb paint and attach warning notices, the cost will be met from the Vandalism earmarked reserve
- f). Deferred agenda item – sign for old railway platform; it was resolved to find out who is the actual owner of the platform, before any further discussions can take place.
- g). VE Day celebrations/Parish events and projects: it was resolved to set up a working party for this item, the members being Cllrs Fothergill, Mrs Bland, Mrs Simons and Mrs Pierce.

038. FINANCIAL MATTERS

The following were resolved:

- a) The schedule of payments (*see below*)
- b) The Unity Trust Bank balance was reported as £91,993.52 at the end of June 2019.

- c) The accounts for June were noted.
- d) It was agreed to pay the following suppliers/contractors by BACs;
 - Wicksteed – Play Equipment
 - Lincoln Security – Key Cutting
 - Ashby Grass Care – Grass Care
 - Cannon – Sanitary Disposal
 - Rigby Taylor – White Line Marker
 - Jewson – Bark Chippings

039. CORRESPONDENCE

- a. For discussion: None

- b. For information:
 - i. NKDC: Invitation to the Chairman to attend local events - noted
 - ii. LCC: Broadband Connectivity Scheme - noted
 - iii. LEB: Temporary Signage Notice – noted

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Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

040. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

041. F&GP LITTER COLLECTION

Following concerns raised by a staff member, it was advised that the litter bins can be emptied by NKDC. The clerk is to discuss this with the member of staff and report back to Council

042. STAFFING PANEL

It was advised that the staffing panel will be meeting to draw up a Staffing & Recruitment Policy along with an updated Job Description, Person Specification and an advertisement for the post of Groundsman.

There being no further business the meeting closed at 9.05pm.

SIGNED DATE

SCHEDULE OF PAYMENTS: 20th Jun - 18th Jul 2019

		Net	VAT
Petty Cash		Amount	
		<u>£0.00</u>	
Current Account			
18 Jul 2019	NDR (Pav)	£352.00	
18 Jul 2019	NDR (CC)	£356.00	
18 Jul 2019	Water Rates (Pav)	£73.50	
18 Jul 2019	Telephone & Broadband	£56.05	£11.21
18 Jul 2019	Gas (CC)	£148.65	£7.43
18 Jul 2019	Gas (Pav)	£93.56	£4.68
18 Jul 2019	Electric (CC)	£279.32	£46.55
18 Jul 2019	Weed & Feed	£673.60	£134.72
18 Jul 2019	Mower Parts	£173.07	£34.61
18 Jul 2019	Chapel Park Grass	£91.72	£18.35
		<u>£2,297.47</u>	
Salaries/Pension/HMRC			
Wages Total for Jul 2019		<u>£7,443.35</u>	
Total expenditure 20th Jun - 18th Jul 2019		<u><u>£9,740.82</u></u>	