

# Washingborough Parish Council

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*Minutes of the Parish Council held at Washingborough Community Centre on Thursday 15<sup>th</sup> November 2018 at 7.30pm*

**Present**

Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
Councillor Mrs Bland	Councillor R Clark
Councillor R Dowlman	Councillor G Kent
Councillor Mrs Pierce	Councillor Mrs Simons
Clerk, Miss K Broddle	Mrs M Romaine (Assistant Clerk)
Councillor E Herring	

**Also Present:** none.

## 2419. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

- 2419.1 APOLOGIES – were received and accepted from Cllr Dyche, Peck, Carrington and Oxby
- 2419.2 DECLARATIONS OF INTEREST – Cllr Mrs Bland declared an interest in item 2114.7i
- 2419.3 APPLICATIONS FOR DISPENSATION – none received.

2420. **NOTES OF THE PREVIOUS MEETING** held on the 18<sup>th</sup> October 2018, were agreed and signed as the minutes.

## 2421. MATTERS OUTSTANDING/ARISING

- 2421.1 Bulb Planting – has been completed
- 2421.2. XLN have completed the takeover of telephone, broadband will go over on the 22<sup>nd</sup> Nov
- 2421.3 NKDC Street naming - notification received that new road name will be The Fields
- 2421.4 Keeble Drive Flood Alleviation Watercourse – confirmation that a meeting will take place with LCC, to discuss the problems of the flow of water into the dyke, has been received.

## 2422. DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC reported: Boris bikes – low usage within Lincoln City, however the bikes at Skellingthorpe have been successful. It is felt that the scheme could be well used if introduced in Washingborough.  
LCC reported: none

## 2423. PUBLIC FORUM

No members of the public were present.

## 2424. REPORTS

### 2424.1 COMMUNITY CENTRE:

- i. Finalised details of the Decoration of Bar Area: it was agreed that the colours for the walls are pale cream and brown for all woodwork and also for the bricks of the actual bar.
- ii. A quote had been received to re-new the lighting in the bar area, for £1250, a further quote has been requested. The clerk has been given authority to accept the lowest of the quotes, once the second one has been received.

2424.2 HIGHWAYS: nothing to report.

2424.3 STAFFING PANEL: it was agreed to move this item to the Closed Session.

### 2424.4 SOCIAL MEDIA:

Posting on the website and face book during the last month include:  
Road closures in/around the village; fraud alerts, minutes and agendas.

FB page has 280 followers and a 100% response rate with a 10-minute response time, rated 'very responsive'.

2424.2 POLICE REPORT: The report for November was noted.

2424.5 FOUR PARISHES: The following were discussed:

Fly posting, what is and is not acceptable; Emergency Plans; Branston and Heighington Family Practice; Training Courses at Heighington; Closure of Canwick Golf Course. The next meeting will be held at Canwick, with the date to be decided.

2424.6 TWINNING ASSOCIATION: The report and speech were noted

2424.7 PLAYING FIELDS & SPORTING FACILITIES:

- i. Bowls Club watering of green – it was agreed for the bowling club to report the water meter readings on a monthly basis, starting at the end of November

## 2425. PLANNING MATTERS

2425.1 APPLICATIONS RECEIVED:

- i. 18/1448/HOUS: 21 Lincoln Road – to re-model exterior balcony, to include in living area  
*Washingborough Parish Council do not wish to comment on this application*
  
- ii. 18/1386/HOUS: 12 Barn Owl Way– single storey pitched roof extension  
*Washingborough Parish Council do not wish to comment on this application*
  
- iii. 18/1482/HOUS: 5 Granson Way – conversion of garage  
*Washingborough Parish Council do not wish to comment on this application*
  
- iii. 18/1454/HOUS: 35 Fen Road – single storey rear extension and front extension to garage  
*Washingborough Parish Council do not wish to comment on this application*
  
- iv. 18/1518/ADV: Fen Road -non-illuminated roadside sign  
*Washingborough Parish Council do not have a problem with this application for signage but think that the placing of it needs to be re-considered as it is very near to the pathway and road, on a very sharp bend which could divert driver's concentration. An alternative solution could be for a large 'totem style' sign which would allow for all businesses to advertise.*
  
- 18/1492/TCA: Old Village Hall, Manor Road – fell group of Holly Trees  
*Washingborough Parish Council do not wish to comment on this application*
  
- 18/1498/TPO: 15 Exeter Close – fell Walnut tree  
*Washingborough Parish Council do not wish to comment on this application*

2425.2 DECISIONS:

Approved: 18/1076/FUL - Five Mile Lane

## 2426. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

2426.1 Memorial for Marion Brighton – it was agreed to look at planting a tree at the back of the Pavilion the clerk is to investigate to see if this is appropriate. A request has been received and agreed from the family to site a bench within the village. An enquiry has been lodged with LCC requesting information on renaming Brighton Way to Marion Brighton Way.

2426.2 Retention of the Services of the current Internal Auditor – it was agreed to retain the auditor's

services for the foreseeable future.

2426.3 Diversion of traffic during closure of Heighington Road – it was agreed for the clerk to contact LCC Highways and ask if they would consider temporary traffic lights at junction of Church Hill/Lincoln Road/Main Road for the duration of the closure of Heighington Road.

2426.4 St Barnabas request to hold 'It's a Knock Out' and other events over the weekend of 5<sup>th</sup> – 7<sup>th</sup> July. It was agreed that the use of facilities for the Sunday would be without charge, however, whilst Council fully support the charity, they have agreed that they are unable to allow free use for the full weekend but will give a 50% discount of the full hire charge for the Friday and Saturday.

2426.5 LCC Grass Cutting Agreement – it was agreed not to take on the grass cutting from LCC.

2426.6 Lack of response to Parish Council vacancies – it was agreed that a general item be sent to Sheepwash Times, giving more information as to what is involved and the same article to go on social media

2426.7 Proposal regarding hire and charges of the Community Centre – this proposal was discussed in some detail, but was rejected by Council.

2426.8 Use of and payment for hire of the Community Centre – Council agreed that they definitely want to keep the Pantomime for the community to enjoy and as they feel that this is a special case they agreed a 40% reduction, of the Village Organisations rates from April 2019 to March 2020, for the hirer, which will be reviewed in November 2019.

#### 2427. **FINANCIAL MATTERS**

The following were resolved:

- a) The schedule of payments (*see page 667*).
- b) Purchase of a secure Filing Cupboard
- c) The Unity Trust Bank balance was reported as £111,253.42 at the end of October 2018.
- d) The accounts for October were noted.

#### 2428. **CORRESPONDENCE**

- a. For discussion:
  - i. LALC/Emergency Planning Officer: Emergency Text Alert System - noted
  - ii. LALC: East Midlands Local Council Webinar - noted
  - iii. GallifordTry: Heighington Road Closure - noted
  - iv. NKDC: Contaminated Land Strategy 2018 – Council have no comments they wish to make
  
- b. For information:
  - i. LCC: Grit Bin Filling/Request for new Grit Bins - noted
  - ii. LCC Highways: Church Hill Road Closure - noted

**CONFIDENTIAL**

*Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:*

**2429. SCHEDULE OF PAYMENTS (WAGES/SALARIES)**

The schedule of payments was approved.

**2430. STAFFING PANEL**

Council agreed to increase the clerk's weekly hours to 32, on a permanent basis, with immediate effect.

There being no further business the meeting closed at 10pm.

SIGNED .....

DATE .....

**SCHEDULE OF PAYMENTS: 19th Oct - 15th Nov 2018**

<b>Petty Cash</b>		<b>Net Amount</b>	<b>VAT</b>
15 Nov 2018	Window Cleaner	£14.00	
15 Nov 2018	Dog Waste Bags	£3.40	
15 Nov 2018	Fence Fixings	£7.85	£1.57
		<u>£25.25</u>	
<b>Current Account</b>			
30 Oct 2018	Phone & Broadband	£404.00	£80.80
01 Nov 2018	Daffodil Bulbs	£52.50	£10.50
15 Nov 2018	NDR (PAV)	£344.00	
15 Nov 2018	NDR (CC)	£338.00	
15 Nov 2018	Water Rates (Pav)	£232.00	
15 Nov 2018	Gas (CC)	£84.98	£4.25
15 Nov 2018	Gas (Pav)	£55.72	£2.79
15 Nov 2018	Electric (Pav)	£463.75	£23.19
15 Nov 2018	CC Deposit Return	£115.00	
15 Nov 2018	Puncture repair (Tractor)	£56.10	£11.22
15 Nov 2018	Chapel Park Grass	£89.40	£17.88
15 Nov 2018	Monitoring/Maintenance Alarm	£489.76	£97.95
15 Nov 2018	Sanitary Disposal	£64.86	£12.97
15 Nov 2018	Premise Licence Renewal	£180.00	
15 Nov 2018	Playing Field Fencing (inc Carriage)	£159.00	£31.80
15 Nov 2018	CC Deposit Return	£100.00	
15 Nov 2018	Phone & Broadband	£67.72	£13.54
		<u>£2,892.79</u>	
<b>Wages/Salaries</b>			
	<b>Wages Total for Nov 2018</b>	<u>£6,628.19</u>	
	<b>Total expenditure:19th Oct - 15th Nov 2018</b>	<u><u>£9,546.23</u></u>	