

# Washingborough Parish Council

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*Minutes of the Parish Council held at Washingborough Community Centre on Thursday 20<sup>th</sup> October 2018 at 7.30pm*

<b>Present</b>	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs Bland	Councillor R Clark
	Councillor R Dowlman	Councillor M Dyche
	Councillor G Kent	Councillor G Peck
	Councillor Mrs Y Pierce	Clerk, Miss K Broddle
	Mrs M Romaine (Assistant Clerk)	Councillor I Carrington (NKDC)
	Councillor R Oxby (NKDC)	

**Also Present:** none.

## 2406. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

2406.1 APOLOGIES – were received and accepted from Cllr Mrs Simons, Cawrey and Herring

2406.2 DECLARATIONS OF INTEREST – Cllr Mrs Bland and Dyche declared an interest in item 2412.7i

2406.3 APPLICATIONS FOR DISPENSATION – none received.

2407. **NOTES OF THE PREVIOUS MEETING** held on the 20<sup>th</sup> September 2018, were agreed and signed as the minutes.

## 2408. MATTERS OUTSTANDING/ARISING

2408.1 Bulb Planting – after discussing Health & Safety matters regarding volunteers, it was resolved to ask the Groundsman to plant 500 bulbs this year and a further 500 next year. Cllrs Fothergill and Dyche offered to help plant the bulbs.

2408.3 Lincoln Road Speed Limit reduction – LCC Highways have advised that an extension to the initial period for the speed limit reduction had been made and accepted and that this is a temporary arrangement for the work related to the eastern bypass only.

2408.4 Emergency Plan – following receipt of an email from Steve Harris, offering support, it was felt that due to the loss of a number of facilities and community groups Council upheld their resolution to dissolve the emergency plan.

2408.5 Visit by Police and Crime Commissioner – this took place on the 16<sup>th</sup> October at the Precinct from approximately 12 noon.

2408.6 Remembrance Day – there is no outside ceremony this year, all services will be in the Church.

2408.7 Christmas Tree – this has been ordered.

2408.8 Telephone/Broadband Quotes – it has been ascertained that the red care line can be taken over by a different supplier to BT as long as they use 'Open Reach'. It was agreed to move the telephone and broadband lines to XLN telecommunications

## 2409. DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC reported: review of Polling Districts; consultation taking place on Brownfield Land Register; New Licensing regarding Animal Welfare; Democracy week for schools/young people has taken place.

LCC reported: roadworks in the County; Western Bypass agreed by executive; Talks taken place with Hunan Province (in china) for trade links; The budget will shortly be discussed, £20 million has been put into reserves for future financial issues: Pushing for fairer funding.

## 2410. PUBLIC FORUM

No members of the public were present.

## 2411. NOTES FROM COMMITTEES

### 2411.1 FINANCE AND GENERAL PURPOSES COMMITTEE, 11<sup>th</sup> October 2018.

The notes were circulated prior to the meeting and reported on by Cllr Fothergill.

The following recommendations were proposed and agreed:

Reduction of Community Centre hire charges from April 1<sup>st</sup> 2019,

To continue with Mobile Bars as the licence provider and introduce an annual agreement from 1<sup>st</sup> April 2019,

An increase in the bar bond to £230 from 1<sup>st</sup> April 2019,

An increase of 5% in hire charges for the Sporting Clubs and Facilities from 1<sup>st</sup> April 2019,

To open a new account with Skipton Building Society,

To move £5000 from general reserves to a new budget for general maintenance of the Community Centre,

For all Parish Councillors to operate a Parish Council only email account,

To adopt the draft grant policy, application and procedures.

The following recommendation was rejected: the proposed discount for the Penfold Players hire of the Community Centre, by a vote of 5 against and 4 in agreement.

## 2412. REPORTS

### 2412.1 COMMUNITY CENTRE:

i. Decoration of Bar Area: This item was moved to the Confidential session

An electrician has been and will forward a quote to upgrade the lighting.

iii. PAT Test paperwork has been received, from Penfold Players.

iv. The proposal from Cllr Peck was rejected.

### 2412.2 HIGHWAYS: nothing to report.

2412.3 STAFFING PANEL: The work on GDPR is progressing, a review will take place at the next council meeting.

### 2412.4 SOCIAL MEDIA:

Posting on the website and face book during the last month include:

Agendas and minutes; memorial service details for Mrs Brighton; RAF Waddington training exercise; fraud alerts; Washingborough Road and Pitts Road closures and Mobile Police Roadshow.

2412.2 POLICE REPORT: The report for October was noted.

2412.6 TWINNING ASSOCIATION: An Invite to the Chairman to attend the welcome event had been received. The visitors from Orgerus will be arriving on Sat Coming week on Sat 27<sup>th</sup> October and all hosted events are arranged.

### 2412.7 PLAYING FIELDS & SPORTING FACILITIES:

i. Bowls Club watering of green – the bowls club at meeting on 5<sup>th</sup> November to discuss this matter.

ii. The proposal from Cllr Peck was agreed with an amendment to change to word 'shall' to 'may' – the vote was 3 for, 2 against and 3 members abstaining.

## 2413. PLANNING MATTERS

### 2413.1 APPLICATIONS RECEIVED:

i. 18/1391/PNH: 39 Fen Road – single storey rear extension

*Washingborough Parish Council do not wish to comment on this application*

- ii. 18/1077/HOUS: 100 Washingborough Road – single storey front extension  
*Safe access and egress must be ensured at the property and should be a condition, if the application is approved*
  - iii. 18/1404/TPO: 12 Church Hill – T1 Ash – fell  
*The offer to plant another tree at the property should be a condition of the decision*
  - iv. 18/1408/FUL: Land adj plot 24 Five Mile Business Park, Five Mile Lane  
*Washingborough Parish Council do not wish to comment on this application*
- 18/1044/FUL: 41 Main Road - notification of Withdrawal received.

#### 2413.2 DECISIONS:

Approved: 18/0165/LBC and 18/1024/HOUS: The Old Hall, 3 Penfold Lane  
 18/1078/FUL: Marks Specialised Transport, 24 Blackthorn Way  
 18/1195/HOUS: 39 Lee Ave  
 Refused: 18/0924/FUL: 10 High Meadows

#### 2414. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED

- 2104.1 Annual Parish Meeting – It was agreed to officially invite GallifordTry or Highways to give a short presentation on the Eastern By-pass.
- 2104.2 LCC Winter Help – this was discussed, but agreed that the Council would not be nominating a Snow Warden.
- 2104.3 Wicksteed Play Area Report – it was agreed to; order the seats for the rocking horse; replace the bottom ropes on the clatter bridge and to further investigate the parallel bars to see if repairs can be made or removal is required.
- 2104.4 Branston Community Academy, invite to their WW1 Commemoration Event – the Chairman is unable to attend, it was agreed for Cllr Peck to attend the event.

#### 2415. FINANCIAL MATTERS

The following were resolved:

- a) The schedule of payments (*see page 667*).
- b) The Unity Trust Bank balance was reported as £119,431.94 at the end of September 2018.
- c) The accounts for September were noted.

#### 2416. CORRESPONDENCE

- a. For discussion:
  - i. NKDC Street Naming: deferred to November meeting.
  - ii. NKDC LAP's Funding – noted.
  - iii. Resident: Forth coming road closures – noted.
  - iv. CC User: Request to site banner at CC and Railway Bridge – this was agreed.
  - v. NKDC: Review of Polling Districts, Places and Polling Stations – there is no change to Washingborough area, the review was noted.
  - vi. NKDC: Brownfield Land Register – no impact on Washingborough, the register was noted.
- b. For information:
  - i. LCC Highways/GalliforTry: Road Closure - Washingborough Road from 29<sup>th</sup> Oct – 11<sup>th</sup> Nov – noted.
  - ii. Cllr Carrington: Work on Heighington Road – noted.
  - iii. NKDC: Central Lincoln Local Plan – the revised maps were noted.

**CONFIDENTIAL**

*Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:*

**2417. SCHEDULE OF PAYMENTS (WAGES/SALARIES)**

The schedule of payments was approved.

**2418. COMMUNITY CENTRE**

Decoration of Bar Area – four quotes had been requested and two returned. It was agreed to accept the quote from Paul Dixon.

There being no further business the meeting closed at 9.25pm.

SIGNED .....

DATE .....

**SCHEDULE OF PAYMENTS: 21st Sep - 18th Oct 2018**

<b>Petty Cash</b>		<b>Net Amount</b>	<b>VAT</b>
18 Oct 2018	Cement & Puncture Outfit	£6.88	
18 Oct 2018	Diesel	£27.69	£5.54
18 Oct 2018	Filler, Cutting Discs, Hacksaw	£55.45	£11.09
		<u>£90.02</u>	
<b>Current Account</b>			
15 Oct 2018	NDR (PAV)	£344.00	
15 Oct 2018	NDR (CC)	£338.00	
15 Oct 2018	Water Rates (Pav)	£232.00	
18 Oct 2018	Red Tractor Diesel	£332.50	£16.63
18 Oct 2018	Youth Club	£2,720.00	
18 Oct 2018	Chapel Park Grass	£89.40	£17.88
18 Oct 2018	Data Protection Registration Fee	£40.00	
18 Oct 2018	Cleaning Materials/Stationery	£184.04	£36.80
18 Oct 2018	CC Advert	£249.00	£49.80
18 Oct 2018	Play Area Inspections & R/A	£105.00	£21.00
18 Oct 2018	Networking Day Fee	£10.00	
18 Oct 2018	Christmas Tree	£133.33	£26.67
18 Oct 2018	Gas (CC)	£68.34	£3.42
18 Oct 2018	Gas (Pav)	£48.86	£2.44
18 Oct 2018	Electric (CC)	£204.27	£40.86
		<u>£5,098.74</u>	
<b>Wages/Salaries</b>			
	<b>Wages Total for Oct 2018</b>	<u>£ 6,571.04</u>	
	<b>Total expenditure:21st Sep - 18th Oct 2018</b>	<u><u>£ 11,759.80</u></u>	