

# Washingborough Parish Council

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*Minutes of the Parish Council held at Washingborough Community Centre on Thursday 20<sup>th</sup> September 2018 at 7.30pm*

**A one-minute silence, in memory of Mrs Marion Brighton OBE, was observed by those present.**

<b>Present</b>	Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
	Councillor Mrs Bland	Councillor R Dowlman
	Councillor M Dyche	Councillor G Kent
	Councillor G Peck	Councillor Mrs Y Pierce
	Councillor Mrs L Simons	Clerk, Miss K Broddle

**Also Present:** none.

## **2380. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

2380.1 APOLOGIES – were received and accepted from Cllr Clark and Cllrs Carrington, Herring and Cawrey

2380.2 DECLARATIONS OF INTEREST – Cllrs Mrs Bland and Dyche declared an interest in item:  
2386.7i

2380.3 APPLICATIONS FOR DISPENSATION – none received.

## **2381. REPORT FROM INTERNAL AUDITOR**

The report was presented by Julie Stevenson.

2382. **NOTES OF THE PREVIOUS MEETING** held on the 16<sup>th</sup> August 2018, were agreed and signed as the minutes.

## **2383. MATTERS OUTSTANDING/ARISING**

2383.1 Speeding on Granson Way – this appears to have stopped, at the present time

2383.2 Lease for the Telecommunications Mast – the clerk is chasing this item.

2383.3 Keeble Drive Flood Alleviation – LCC Highways have acknowledged receipt of the email sent and a reply is expected from them shortly.

2383.4 Bulb Planting in the Village – two people have shown an interest in helping to plant the bulbs, the Cadets may also be able to help.

2383.5 Visit by Police and Crime Commissioner – it has been confirmed that a visit will take place on 16<sup>th</sup> October, the time is yet to be arranged.

2383.6 Royal British Legion – fully understand the Council's decision regarding the small area on the Village Green next to the poppy mosaic.

2383.7 Telephone/Broadband Quotes – further quotes and information have been provided. It was decided that further information is needed regarding the telephone line for the alarm, as this may have to stay with BT.

## **2384. DISTRICT AND COUNTY COUNCILLOR REPORTS**

NKDC reported: none

LCC reported: none

## **2385. PUBLIC FORUM**

No members of the public were present

## 2386. REPORTS

### 2386.1 COMMUNITY CENTRE:

- i. Christmas/New Year Closure: It was agreed that the Community Centre will close on Friday 21<sup>st</sup> Dec 2018 and re-open on Wednesday 2<sup>nd</sup> January 2019
- ii. Advertising: An advert has been ordered for inclusion in the Sheepwash Times for three months at a cost of £249.
- iii. Decoration of Bar Area: it was agreed to seek quotes the decoration and also for updating the lighting in the Bar area.
- iv. The Penfold Players Hire Agreement was signed by the Chairman. It was agreed to request the required information as per item 9 of the agreement, from the Penfold Players, receipt of which must be within 28 days.
- v. The request from Penfold for sole use of the Centre: it was agreed that Council are unable to grant this request as other hirers already have bookings in place

2386.2 HIGHWAYS: Authority has been received from NKDC to site the new dog bins as requested

2386.3 STAFFING PANEL: The work on GDPR is progressing, a review will take place at the next council meeting.

### 2386.4 SOCIAL MEDIA:

Posting on the website and face book during the last month include:

nominate a good neighbour; a tribute to Marion Brighton, which reached over 1,000 people; 6 different fraud alerts; road closure notice, reaching 1,134 people; notification of a training exercise at RAF Waddington.

2386.2 POLICE REPORT: The August report was forwarded to Councillors following receipt. The report for September was noted.

2386.6 TWINNING ASSOCIATION: It was reported that the previous Chairman has sadly passed away, he was a great driving force behind the Twinning Association. The visit from Orgerus is on schedule and 23 people, including the principal of their primary school will be here. A meeting with the Academy to progress the association and strengthen ties will be taking place.

### 2386.7 PLAYING FIELDS & SPORTING FACILITIES:

- i. Bowls Club watering of green – it has been established that the bowls club are using water from the mains supply, not from the irrigation system, which was specifically put in place for watering. It was agreed that, with immediate effect the watering must be done from the Delph. If there is a problem with the irrigation system the Bowls Club must report this, for the Council to investigate. Should the Bowls Club wish to continue using mains water, this will be at cost to them and will be added to their Service Agreement.

## 2387. PLANNING MATTERS

### 2387.1 APPLICATIONS RECEIVED:

- i. 18/1078/FUL: Plot 24 Blackthorn Way, Five Mile Lane – extension to existing buildings for three additional workshop bays

*Washingborough Parish Council do not wish to comment on this application*

- ii. 18/1195/HOUS: 39 Lee Avenue – conversion of study and store to living room, with pitched roof

*Washingborough Parish Council do not wish to comment on this application.*

2387.2 DECISIONS: None

## 2388. CONCLUSION OF EXTERNAL AUDIT – FINANCIAL YEAR ENDED MARCH 2018

No matters were raised by the External Auditors and the report was noted.

**2389. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED**

2079.1 Future of the Emergency Plan – It was agreed to officially advise Steve Easson-Harris that the Council are no longer able to support the plan and it will be dissolved with immediate effect. An item will be included in the Sheepwash to advise of this decision.

2079.2 Request from St Barnabas Hospice to hold their 'It's a Knockout' event on 7<sup>th</sup> July 2019 – this was unanimously agreed.

2079.3 Car Park Area Signage – it was agreed to purchase the signs as quoted, with the exception of the 'No Smoking' one. The price for this is £198 + VAT.

2079.4 Temporary traffic speed on B1190 – it was agreed to seek confirmation if this restriction is to become permanent, or when it will be lifted from LCC Highways.

2079.5 Updated Standing Orders – it was resolved to accept the updated copy.

**2390. FINANCIAL MATTERS**

The following were resolved:

- a. The remedial work to the emergency lighting in the Community Centre and Pavilion
- b. The schedule of payments (*see page 660*).
- c. The Unity Trust Bank balance was reported as £57,383.65 at the end of August 2018.
- d. The accounts for August were noted.

**2391. CORRESPONDENCE**

a. For discussion:

- i. Lincolnshire Fire and Rescue: Fire Safety Engagement – it was agreed to enquire if a representative would be willing to give a short presentation at the Councils Annual Parish meeting to disseminate this information.
- ii. Heighington Parish Council: Planning Training – Councillors have attended this training through LALC and do not feel that a further course would be beneficial.

b. For information:

- i. LCC Highways: Road Closure (B1190 Washingborough Road Railway Bridge) – noted.
- ii. LALC: Annual Report – noted.
- iii. Hiscox Insurance: Proposed changes to Insurance in anticipation of Brexit – noted
- iv. LALC: LALC News
- v. RAF Waddington: Training Exercises - noted

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*Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:*

**2392. SCHEDULE OF PAYMENTS (WAGES/SALARIES)**

The schedule of payments was approved.

There being no further business the meeting closed at 9.15pm

SIGNED .....

DATE .....

**SCHEDULE OF PAYMENTS: 17 Aug - 20 Sep 2018**

		<b>Net Amount</b>	<b>VAT</b>
<b>Petty Cash</b>		£0.00	
		<hr/>	
		£0.00	
		<hr/>	
<b>Current Account</b>			
16 Sep 2018	Electric (CC)	£205.12	£41.04
16 Sep 2018	Gas (CC)	£67.97	£3.40
16 Sep 2018	Gas (Pav)	£48.66	£2.43
16 Sep 2018	Water Rates (CC)	£114.80	
16 Sep 2018	NDR (PAV)	£344.00	
16 Sep 2018	NDR (CC)	£388.00	
16 Sep 2018	Water Rates (Pav)	£232.00	
20 Sep 2018	Churchyard Grant	£750.00	
20 Sep 2018	Internal Auditor	£420.00	
20 Sep 2018	External Auditor	£400.00	£80.00
20 Sep 2018	CC Ceiling Fans Maintenance	£124.80	£24.96
20 Sep 2018	Photocopier Rental and Copies	£176.55	£35.31
		<hr/>	
		£3,271.90	
		<hr/>	
<b>Wages/Salaries</b>			
	<b>Wages Total for Sep 2018</b>	<hr/>	
		£6,565.33	
		<hr/>	
	<b>Total expenditure: 17 Aug - 20 Sep 2018</b>	<hr/>	
		£9,837.23	
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