

Washingborough Parish Council

Minutes of the Annual Parish Council held at Washingborough Community Centre on Thursday 17th May 2018 at 7.30pm

Present:

Councillor D Fothergill	Councillor Mrs J Aspinall
Councillor M Dyche	Councillor Miss L Freemantle
Councillor G Kent	Councillor G Peck
Councillor Mrs Y Pierce	Councillor E Herring (NKDC)
Councillor I Carrington (NKDC)	Clerk, Miss K Broddle
Assistant Clerk, Mrs M Romaine	

Also Present: Representative from LACE Housing.

2310. CHAIRMAN

Cllr Fothergill was nominated and unanimously elected. The Declaration of Acceptance of Office was duly signed in the presence of the Clerk.

2311. VICE CHAIRMAN

Cllr Mrs J Aspinall was nominated and unanimously elected.

2312. APPOINTMENT OF MEMBERS TO COMMITTEES, SUB COMMITTEES AND WORKING GROUPS

It was resolved to appoint the following:

COMMITTEE/PANEL:

Finance and General Purposes:

Cllr Miss Freemantle (Chairman)
Cllr Mrs Bland (Vice-Chairman)
Cllr Fothergill Cllr Mrs Aspinall
Cllr Dowlman Cllr Kent

Staffing Panel:

Cllr Peck (Chairman)	Cllr Mrs Bland
Cllr Miss Freemantle	

Community Centre Representative

Cllr Mrs Bland

Planning Representative

Cllr M Dyche

Cllr Mrs Y Pierce

Highways Representative

Cllr R Clark

Flood Warden

Mr A Wright

2313. APPOINTMENT OF MEMBERS TO EXTERNAL BODIES

It was resolved to appoint the following:

Academy Liaison

Cllr Clark, Cllr Dowlman

Four Parishes Cluster Group

Cllr Mrs Aspinall, Cllr Dyche

Garretts and Clark's Charity

Cllr Kent, Cllr Peck

Pike and Eure Foundation

Cllr Mrs Bland

Twinning Association

Cllr Mrs Pierce

2314. DISCLOSABLE PECUNIARY INTEREST FORMS

Current forms had been previously circulated and any updates to be returned to the clerk.

2315. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

2315.1 APOLOGIES had been received and accepted from Cllrs, Mrs B Bland, R Dowlman, R Oxby (NKDC) and L Cawrey (LCC).

2315.2 DECLARATIONS OF INTEREST – None received.

2315.3 APPLICATIONS FOR DISPENSATION – None received.

2316. NOTES OF THE PREVIOUS MEETING held on the 19th April 2018 had previously been

Circulated and were signed as the minutes.

2317. MATTERS OUTSTANDING

2317.1 Anaerobic Digestion Unit – LCC still awaiting further information.

2317.2 Meeting with Cllr R Davis from LCC has been organised for 22nd May at 1.30pm.

2318. PUBLIC FORUM

The representative of LACE gave an overview of their part of the new builds between Pitts Road and Church Hill.

2319. NOTES FROM COMMITTEES

2319.1 HIGHWAYS AND PLANNING COMMITTEE, 3rd May 2018

The notes had previously been circulated and were reported on by Cllr Fothergill.

The recommendation for a tree survey was agreed.

2320. REPORTS

2320.1 Community Centre:

a. Storage – Penfold Players: Council agreed defined storage areas as: 2 green metal containers (car park), one cupboard in the back room next to the stage, one double kitchen cupboard and one double cloakroom cupboard). No further requests for storage will be considered. It was also agreed that no electrical items can be brought into the Centre without them being PAT tested and authority from Council.

b. Electric Winding Machine – It was agreed to allow the Short Mat Bowls to have and store the machine in the Community Centre, with the proviso that, it is properly insured, it is covered and anchored.

c. Noise Complaint – dates given by resident, do not match any bookings and have been advised of this.

2320.2 Staffing Panel – Council were reminded that the office was closed on Monday's and should not visit unless there is an emergency.

2320.3 Social Media – the following were added to the Website/Face Book:

3 fraud alerts; notifications regarding road closures on Washingborough and Heighington Road: some of photographs of the re-dedication ceremony and thanks to those who attended.

2320.4 Police Report – the report was noted.

2320.5 Twinning Association – nothing to report.

2320.6 Re-dedication Service – the service went well, with nearly 100 people attending; a letter of appreciation had been received; it was agreed to write and thank the following: Basingham Choir, the Cadets, the Royal British Legion and Rev. Goalby for their help and attendance.

2320.7 Four Parishes – nothing to report.

2320.8 Playing Fields & Sporting Facilities:

- a. Change of secretary to the Tennis Club – noted.
- b. Update on Service/Hire Agreements – the signed agreement from the Tennis Club is still outstanding.

2321. ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2017/18

The annual return had been previously circulated.

2321.1 The Annual Governance Statement 2017/18 was resolved by Council.

2321.2 The Accounting Statements 2017/18 were resolved by Council.

2322. PLANNING MATTERS

2322.1 APPLICATIONS RECEIVED: None received.

2322.2 DECISIONS:

APPROVED: 18/0412/HOUS

18/0282/HOUS

APPEAL: 17/0791/FUL - Council have no comments

2323. UPDATE OF STANDING ORDERS

These were accepted with some slight amendments.

2324. CHANGE OF TENANT OF THE TELECOMMUNICATIONS MAST

It was agreed that further information be sought, this being: changes to - alterations/additions, site sharing, alienation. Clarity was needed over the landlord breaks, breach of contract and the meaning of NTBUWoD. It was also agreed to confirm why this change is needed.

2325. HOSTING OF THE COUNTY INTER SERVICES CADET DRILL COMPETITION

During the re-dedication service a request was received for the Council to host this competition. It was agreed to seek further information as to what is involved and required before a decision can be made.

2326. WATER LEVELS FOLLOWING THE KEEBLE DRIVE FLOOD ALLEVIATION SCHEME

Council agreed to invite the resident to the June meeting to further explain the request.

2327. FINANCIAL MATTERS

- a. The schedule of payments was agreed (*see page 639*).
- b. The Unity Trust Bank balance was reported as £109,029.03 at the end of April 2018.
- c. The accounts for April 2018 were noted – it was agreed to vire money from the insurance budget to the subscriptions budget.

2328. CORRESPONDENCE

- a. For discussion:
 - i. Fit Activities Equipment in the Park – at this moment Council do not have a budget for this type of equipment and it was agreed to not follow this up.
 - ii. Royal British Legion: Silent Soldier Campaign – this was noted but agreed not to apply for a Silent Soldier.
- b. For information
 - i. LCC Highways: Temporary Road Closure of Heighington Road – noted.
 - ii. Lincolnshire Waste Partnership: Joint Municipal Waste Management Strategy – noted.
 - iii. LCC Highways: Temporary Road Closure Washingborough Road – noted.

CONFIDENTIAL

Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:

2329. SCHEDULE OF PAYMENTS (WAGES/SALARIES)

The schedule of payments was approved.

2330. L01-18 FINANCIAL ASSISTANCE TO THE CHURCH

It was agreed to seek further information on this matter before a resolution can be passed. A letter is to be sent to the Church Council to advise of the delay.

There being no further business the meeting closed at 9.50pm.

SIGNED

DATE

SCHEDULE OF PAYMENTS: 20th April - 17th May 2018

		Net Amount	VAT
Petty Cash			
24 Apr 2018	Window Cleaner x 3 (Pav)	<u>£42.00</u>	
		<u>£42.00</u>	
Current Account			
28 Apr 2018	Pavilion NDR	£344.00	
30 Apr 2018	Phone & Broadband	£417.33	£83.46
17 May 2018	Cleaning & Stationery	£113.43	£22.68
17 May 2018	Engine Oil & Strimmer Line	£69.15	£13.83
17 May 2018	Emptying of Refuse Bins	£312.00	
17 May 2018	Water Rates (Pav)	£875.16	
17 May 2018	NDR (Pav)	£344.00	
17 May 2018	NDR (CC)	<u>£338.36</u>	
		<u>£2,813.43</u>	
Wages/Salaries			
	Wages Total for May 2018	<u>£6,235.70</u>	
	Total expenditure: 20th April - 17th May 2018	<u><u>£9,091.13</u></u>	