

# Washingborough Parish Council

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*Minutes of the Parish Council held at Washingborough Community Centre on Thursday 19<sup>th</sup> July 2018 at 7.30pm*

**Present**

Councillor D Fothergill (Chairman)	Councillor Mrs J Aspinall
Councillor Mrs Bland	Councillor R Dowlman
Councillor Miss L Freemantle	Councillor G Kent
Councillor G Peck	Councillor Mrs Y Pierce
Councillor I Carrington (NKDC)	Councillor E Herring (NKDC)
Councillor L Cawrey LCC)	Clerk, Miss K Broddle
Assistant Clerk Mrs M Romaine	

**Also Present:** 5 Members of Penfold Players

## 2351. APOLOGIES, DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

2351.1 APOLOGIES – were received from Cllrs Clark, Dyche and Oxby (NKDC)

2351.2 DECLARATIONS OF INTEREST – Cllr Peck declared an interest in item 2357.6

2351.3 APPLICATIONS FOR DISPENSATION – none received.

2352. **NOTES OF THE PREVIOUS MEETING** held on the 21<sup>st</sup> June 2018, were agreed and signed as the minutes.

## 2353. MATTERS OUTSTANDING/ARISING

2353.1 Old Village Hall Bench – it was agreed to site the bench, on the green area at the end of Raynton Close as suggested by Cllrs Miss Freemantle and Peck. Authority from NKDC has been received.

2353.2 Marjorie Avenue 106 monies – correspondence has been received regarding this payment, which is due on occupation of the 13<sup>th</sup> dwelling. NKDC is monitoring and will be invoicing the developer when the trigger has been reached.

2353.3 Lincolnshire Eco Arborists – urgent work quote has been received, it was resolved to go ahead with all the recommended work.

2353.6 Cadets Drilling Competition – the request for further information has been passed to a member for clarification

2353.2 Lincoln Rail Based Park and Ride – advice received that the campaign is continuing

## 2354. DISTRICT AND COUNTY COUNCILLOR REPORTS

NKDC reported: due to lack of progress on the application for the Anaerobic Digester Unit, a letter has been sent to LCC requesting a final decision; attended opening of new Metheringham depot which is a state-of-the-art facility; seven new business warehouses have been built; the NK walking festival is due to take place all details are on their website; homelessness in Lincolnshire has increased, a plan is in place with all District and County Councils to look at this.

LCC reported: grass not growing due to the weather; two new scrutiny panels are in place (Sponsorship at Parish Level and Transition for Young People into Adulthood); Fire crews from Lincolnshire helped with the wild fires in Lancashire; advice from the Fire and Rescue to not put glass items on windowsills; keep fit every Wednesday through the school holiday with free RAF bike rides

## 2355. PUBLIC FORUM

The Penfold Players representative requested that an increase in hire charges be looked at favorably.

## 2356. NOTES FROM COMMITTEES

### 2356.1 FINANCE AND GENERAL PURPOSES COMMITTEE, 12<sup>th</sup> July 2018.

The notes were circulated at the meeting and reported on by Cllr Miss Freemantle

The following recommendations were agreed:

Purchase of Bark Chippings for the Play Area and to retain the Youth Club for a further year.

## 2357. REPORTS

### 2357.1 COMMUNITY CENTRE:

Penfold Players – it was agreed to hold an extra ordinary meeting of F&GP to discuss the hire charges and then hold a meeting with representatives of Penfold Players before the next Parish Council meeting in August

Buildings/External Maintenance – it was agreed to add the replacement of Ceiling Fans and Signage to the Forward Plan and for the clerk is to seek costings for signage.

### 2357.2 HIGHWAYS:

Bulb planting – it was agreed to have a village initiative to plant 1000 daffodil bulbs, to celebrate the 100 years of the RAF, along Lincoln Rd, Church Hill, Fen Road and Pitts road.

### 2357.3 STAFFING PANEL:

the clerks' appraisal is scheduled for 13<sup>th</sup> August, any comments to be passed to the Staffing Panel prior to this date

### 2357.4 SOCIAL MEDIA:

Cllr Miss Freemantle reported the postings on the Website and Facebook during the last month: hire charges for the Community Centre: LCC Grass

Cutting advice: an update on the Anaerobic Digestion Unit: replied to a message received regarding problems in the Childrens play area to notify that action had been taken.

### 2357.5 POLICE REPORT: none received, apologies sent.

### 2357.6 TWINNING ASSOCIATION:

The request for free hire of Community Centre was turned down.

Mr G Peck has been elected Chairman; there are difficulties finding officers to run the association and to organise travel to and from Orgerus. A decision about the future and sustainability will be discussed at the next AGM in June 2019; the hope is to recruit some young people to the group as the academy has built an excellent relationship with the school in Orgerus.

### 2357.7 PLAYING FIELDS & SPORTING FACILITIES:

- i. Wicksteed – the yearly routine playground inspection is due, it was agreed to add a request for a separate detailed analysis report, for the childrens' play area at a cost of £15
- ii. Some vandalism to the wooden play piece has occurred.

## 2358. PLANNING MATTERS

### 2358.1 APPLICATIONS RECEIVED:

- i. 18/0924/FUL: 10 High Meadow – erection of 1no. dwelling and attached garage  
*Council would like to make the following comments – they believe the housing density is too much for this area*
- ii. 18/0943/TPO: Washingborough Hall Hotel, Church Hill – T1 and T2 Yews – prune branches  
*Council does not wish to make any comment on this application*
- iii 18/0944/TCA: 14 Manor Road – T1 Lawson Cypress - fell  
*Council do not wish to make any comment on this application*

iv.18/0987/PNH: 36 Winchester Drive –single storey extension  
*Council do not wish to make any comment on this application*

**2358.2 DECISIONS:**

- i.18/0596/HOUS 4 Sandra Cres            approved
- ii 18/0664/HOUS 15 Pitts Road            approved

**2359. THE FOLLOWING ITEMS WERE DISCUSSED AND RESOLVED**

2048.1 Delivery of Nomination Paper to NKDC for Parish Elections 2019 – it was agreed for the clerk to deliver the completed paperwork to NKDC. A date for the papers to be handed to the clerk will be set nearer to the elections and only one delivery will be made.

2048.2 LALC Training Courses – none were requested.

**2360. FINANCIAL MATTERS**

The following were resolved:

- a. The schedule of payments (*see page 650*)
- b. The Unity Trust Bank balance was reported as £68,510.32 at the end of June 2018
- c. The accounts for June were noted

**2361. CORRESPONDENCE**

- a. For discussion:
  - i. LALC: Annual General Meeting – no one wished to attend
  - ii. Cherry Willingham Parish Council: Neighbourhood Plan – Council had no comments
  - iii. NKDC: Litter Picking Grant – it was agreed to apply for this grant
- b. For information:
  - i. LALC: Newsletter – noted, email to all
  - ii. Police Commission: Annual Report - noted
  - iii. LCC Cllr Davies: Cutting of Grass Verges – noted
  - iv. Youth Club: End of Year report – noted, sent out

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*Under the Public Bodies (Admission to Meetings) Act 1960 Councillors resolved to move into closed session for the following items:*

**2362. SCHEDULE OF PAYMENTS (WAGES/SALARIES)**

The schedule of payments was approved.

There being no further business the meeting closed at 9.35pm

SIGNED .....

DATE .....

**SCHEDULE OF PAYMENTS: 22nd June - 19th July 2018**

<b>Petty Cash</b>		<b>Net Amount</b>	<b>VAT</b>
12 Jul 2018	Hooks, Adhesive	£22.09	£4.42
12 Jun 2018	Window Cleaner (Pav)	£14.00	
12 Jun 2018	Window Cleaner (CC)	£15.00	
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		£51.09	
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<b>Current Account</b>			
28 Jun 2018	NDR (Pav)	£344.00	£46.68
28 Jun 2018	NDR (CC)	£338.00	£22.48
30 Jun 2018	Electric (CC)	£215.40	£43.09
30 Jun 2018	Gas (CC)	£196.54	£39.31
30 Jun 2018	Gas (Pav)	£75.45	£3.77
19 Jul 2018	Chapel Park Grass	£89.40	£17.88
19 Jul 2018	Tractor/Mower Parts	£79.75	£15.94
19 Jul 2018	Training Lunch	£8.50	£38.78
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		£1,347.04	
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<b>Wages/Salaries</b>			
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<b>Wages Total for July 2018</b>		£6,155.22	
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<b>Total expenditure: 22nd June - 19th July 2018</b>		<u>£7,553.35</u>	